**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**AGENDA**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 5th July 2023.

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Councillors are hereby summoned to attend the **Extraordinary** **Parish Council** **Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

**Agenda Items**

**07.23.141 Announcements.** Chairman to make announcements.

**07.23.142 Apologies for Absence.**

**07.23.143 Minutes of the last monthly meetings:**

**i:** To approve the minutes of the meeting of the 7th of June 2023.

**ii:** To approve the minutes of the extraordinary meeting of the 15th of June 2023.

**07.23.144 Declarations of Interest.** Councillors present to declare pecuniary and non-pecuniary interest in agenda items.

**07.23.145 Public Forum** under the Public Bodies (Admission to Meetings) Act 1960, Section 1 (1) This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council may only take decisions on agenda items. Matters raised and not on the agenda can be carried forward for a response later. Any questions not presented to the council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**07.23.146 Finance Matters.** May Finance Report - Council to review and approve.

**07.23.147 Planning Matters:**

**Application number:** [23/00849/FULHH](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RUFVMBQB0OT00) PROPOSAL: Proposed single storey rear extension and remodelling. Location: 105 Wivenhoe Road Alresford Colchester Essex

[23/00849/FULHH | Proposed single storey rear extension and remodelling. | 105 Wivenhoe Road Alresford Colchester Essex CO7 8AG (tendringdc.gov.uk)](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RWHWDZQB0OT00)

**Planning Appeal:** Council to review and decide on amendments or additional response to the Appeal to the Secretary of state and the Planning Inspectorate to the objection lodged with the planning authority over the below reference.

[23/00012/REFUSE | Proposed erection of 2no. single storey detached dwellings. | 151 and 153 Wivenhoe Road Alresford Colchester Essex CO7 8AQ (tendringdc.gov.uk)](https://idox.tendringdc.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)

**Please review the attached and download PDF of the Parish Councils original comment in objection to the development**.

**Council to review and make commentary or alternative proposal to:**

**New Development – Land at Former Sherbro House Boarding Kennels, Colchester, Essex.**

The development company at the above site has requested that a name is allocated to the new road within the development, as shown on the attached plan. The following road name has been suggested:- ***“Franceska Gardens”***

***Reason*** *–* After the young girl who had previously lived at the property.

Franceska sadly passed away. It is therefore felt that to name the new road after her, would be a fitting tribute.

Nina Underwood, Street Naming & Numbering Officer, Engineering Services, Tendring District Council would be grateful for any comments you may have on this proposal by no later than 20th July 2023. Should she not receive a response within this timescale, she will assume that there are no objections.

**07.23.148 Grants to village organisations:** It is resolved that Alresford Parish Council will review and decide on grants to the following organisations:

**A:** The PTA Swimming pool funding group

**B:** The Autumn Centre

**C:** The Alresford Beaver Scouts Group

**D:** The Alresford Pre School

**07.23.149 Kerbstone Works Coppice and Chestnut Roads.** It is resolved that council approve total expenditure of £9,988.55 to repair works through Essex County Council Highways approved Contractor Ringway Jacobs- Quotation to be discussed and considered. Council had approved and earmarked £5000 previously. Decision is subject to meeting the requirements of the statutory financial regulations.

* + 1. **Parking Issues**. It is resolved that council will review and consider options to reduce parking issues in Ford Lane, Station Road, and Cox Road.
    2. **District Councillor’s report (Written Report)** and 5 min verbal report
    3. **Essex County Councillor Report (Written Report)** and 5 min verbal report
    4. **Pavilion Lease**: it is resolved that council will form a working party to review the Pavilion Lease and instigate renegotiation through their legal advisors, Ellisons Solicitors as highlighted in the Internal Auditors report.
    5. **Council to approve the drafting of a community information booklet.** To be distributed to all households.
    6. **Council to approve** the issuing of a Parish Council Credit Card (Barclaycard) to the Clerk and Proper Officer.
    7. **Replacement Road Sign:** It is resolved that council will renew the direction sign indicating the Village Centre/Station (existing is faded). Sign located on the B1027 opposite Station Road. Estimated Cost £250.
    8. **Litter Bins at the Station Road Shopping area.** Council to discuss the issue of litter bin capacity/collection frequency, and to decide upon action as complaints have been received on how often the bins are overflowing.
    9. **Approved Projects Updates:**

**A:** Wivenhoe Road, Welcome to Alresford District Council sign.

**B:** Bus Shelter Lighting

**C:** Hanging Baskets

**D:** History Information Boards

**E:** Vehicle Activated Sign

**F:** Tree Planting (Public realm)

**G:** Two bus stop flag signs for Wivenhoe road (Nr Marsh Farm Junction)

**H:** Playing Field Toilets.

* + 1. **PCSO/Police Report**.
    2. **Clerks Report**.
    3. **Meeting Ends**

Prepared by the Clerk/Proper Officer**: *Matt Cooke* 28.06.23 *Published:* 29.06.2023**