**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held via ‘remote access’ at 7.30pm on Wednesday 6th May 2020.

You are hereby summoned to attend ‘remote attendance’ the Parish Council meeting of Alresford Parish Council, for the purpose of transacting the following business:

 **AGENDA**

**05.20.1565 Apologies for Absence**

**05.20.1566 Declarations of Interest**

**05.20.1567** **Minutes of the last monthly meeting**

To approve the minutes of the meeting from 1st April 2020.

**05.20.1568 Council to ratify and agree record of decisions made by e-mail in lieu of April meeting.**

**05.20.1569 Finance Report for April/and payments list**

Council to approve.

**05.20.1570 Finance:** Council to approve delegation to the Finance Committee of Council expenditure permissions of up to £2500 in any one month. (For the duration of the Covid 19 restrictions) Finance committee may make decisions by conference calls and/or e-mails.

**05.20.1571 Covid 19 – Report on Alresford Parish Council’s response to the crisis (Written Report)**

**05.20.1572 District Councillors report (Written Report) and 3 min verbal report**

**05.20.1573 Essex County Councillor Report (Written Report) and 3 min verbal report**

**05.20.1574 Parish Council fiscal year decision list:**

(i) Council to continue with existing internal auditor company – Heelis & Lodge.

(ii) Council to continue with existing Insurance Company via Royal Sun Alliance group.

(iii) Council to continue with Chairman’s Allowance at current level of £500pa (no increase).

(iv) Council to maintain pavilion and field rental charges at current level for Football club £1000pa.

**05.20.1575 Committees and Working Parties**

(i) Additional Councillor required for the Finance Committee

**05.20.1576 Maintenance and materials**

(i) Council to allocate £450 for petrol hedge trimmer (For Volunteer in PP3 scheme)

(ii) Council to allocate £500 for handyman materials (May/June 2020).

(iii) Council to allocate £250 for pavilion clock repairs (Exterior clock on tower)

(iv) Council to allocate £1500 for LED light fittings replacement- Hard Court. (further expenditure will be required – this item is to address urgent works.

(v) Council to allocate £750 for repairs/additional security following burglary (for items not covered by insurance and for insurance excess).

**05.20.1577 Environment projects - Village gardens/hanging baskets etc. and Alresford Creek disabled access improvements.**

(i) Council to consider time-line for these projects taking into account the current emergency situation.

**05.20.1578 Council to consider instructing Contractors (Butchers Ltd of Brightlingsea) to re-paint yellow zig-zag warning lines outside school and “School” road surface painted notification.**

These works would be carried out under the ECC Highways Devolution Scheme. Quote £985.

**05.20.1579 Council to authorize purchase of litter bin for Cockaynes Lane**

Estimated cost £350. (To replace dog waste and small waste bin).

**05.20.1580 Councillors to raise any matters they feel should be brought to the attention of the Council** (1 minute each councillor).

**05.20.1581 Council to consider reimbursement of conference call charges**

**05.20.1582 Council to agree the issue of the B1027 speed limit changes be delegated to members of the Parish Council working party to enable them to compile information and respond to Essex Highways investigations.**

**05.20.1583 Alresford Hall Farm – Speed limit reduction**

Councillors to give their views.

**05.20.1584 Meeting Ends**

Michelle Salazar – Parish Clerk & Proper Officer – 29/04/2020