

Alresford Parish Council Finance Report for June 2023

|                        | INV. DATE | PAY METHOD | PAYABLE TO/FROM                           | DESCRIPTION  | INVOICE NO       | NET     | PAYE/NI | VAT    | PAYMENT   |
|------------------------|-----------|------------|---|--|------------------|---------|---------|--------|-----------|
| <b>Pavilion</b>        |           |            |   |  |                  |         |         |        |           |
| 1                      | 22/06/23  | D/D        | Talk Talk                                 | Phone and internet.  | 25029462         | £60.90  | £0.00   | £12.18 | £73.08    |
| 2                      | 06/06/23  | D/D        | Octopus                                   | Electricity for Pavilion.  | KL-4C676188-0033 | £412.02 | £0.00   | £82.40 | £494.42   |
| 3                      | 27/06/23  | B/T        | K Harding Cleaning Services               | Pavilion Cleaning.   | INV000005        | £162.37 | £0.00   | £0.00  | £162.37   |
| 4                      | 26/06/23  | B/T        | Local Helping Hand Home & Garden Services | Completion of painting of the Parish Council office.                                 |                  | £150.50 | £0.00   | £0.00  | £150.50   |
| 5                      | Var       | B/T        | Barclaycard (Amazon)                      | Toilet rolls, black bin bags, liquid soap dispenser.                                 |                  | £107.01 | £0.00   | £21.48 | £128.49   |
| 6                      | 12/04/23  | B/T        | Mr N Milburn                              | Supply and fit new LED batten fitting to existing wiring. Paid.                      |                  | £102.00 | £0.00   | £0.00  | £102.00   |
| 7                      | 07/06/23  | B/T        | Instant Image                             | Supply and install sign to the Pavilion  | INV-14735        | £125.00 | £0.00   | £25.00 | £150.00   |
| 8                      | 20/06/23  | B/T        | Alresford Village Hall                    | Water and sewerage   |                  | £148.01 | £0.00   | £0.00  | £148.01   |
| <b>Staff Costs</b>     |           |            |   |  |                  |         |         |        |           |
| 9                      | 28/06/23  | B/T        | Payroll Summary                           | Employee salaries x 4 and pension contribution. June 1st Quarter PAYE and NIC. Paid. |                  |         |         | £0.00  | £2,386.50 |
| <b>Playing Field</b>   |           |            |   |  |                  |         |         |        |           |
| <b>Street Lighting</b> |           |            |   |  |                  |         |         |        |           |
| 10                     | 03/06/23  | D/D        | Npower                                    | Electricity for Streetlights May 2023  | IN07218651       | £126.45 | £0.00   | £6.32  | £132.77   |
| <b>Allotments</b>      |           |            |   |  |                  |         |         |        |           |
|                        |           | B/T        |   |  |                  |         | £0.00   |        | £0.00     |

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|-------------------------|-----------|-----|-------------------------------------|--|------------|---------|---------|---------|---------|
| <b>General Expenses</b> |           |     |                                     |  |            |         |         |         |         |
| 11                      | 27/06/23  | B/T | J's Garden Valet Services Ltd       | Gardening services for June. Grass cutting and churchyard maintenance. | INV-3388   | £823.24 | £0.00   | £164.65 | £987.89 |
| 12                      | TBA       | B/T | CSH Environmental Ltd               | Waste collection x 4.  | TBA        | £70.60  | £0.00   | £14.12  | £84.72  |
| 13                      | 08/07/23  | D/D | Luminite Electronics                | 1GB SIM Tariff.  | 43212      | £20.00  | £0.00   | £4.00   | £24.00  |
| 14                      | 13/06/23  | B/T | Alresford Advertiser                | June/July 2023 page and subsidy  | 219        | £140.00 | £0.00   | £0.00   | £140.00 |
| 15                      | 06/06/23  | B/T | Deans' Nursery                      | 14 x half up the pole baskets  | 15073      | £336.00 | £0.00   | £67.20  | £403.20 |
| 16                      | 18/05/23  | B/T | Mrs J Stobart                       | Internal audit for the year ending 31/03/23.<br>Paid.                  |            | £240.00 | £0.00   | £0.00   | £240.00 |
| 17                      | 20/02/23  | B/T | Essex Association of Local Councils | CiLCA Group 5. Mr M Cooke.   | 16220      | £650.00 | £0.00   | £130.00 | £780.00 |
| 18                      | 20/02/23  | B/T | Essex Association of Local Councils | CiLCA Stand alone module   | 16220      | £25.00  | £0.00   | £5.00   | £30.00  |
| 19                      | 20/02/23  | B/T | Essex Association of Local Councils | Roles and responsibilities   | 16265      | £70.00  | £0.00   | £14.00  | £84.00  |
| 20                      | 20/02/23  | B/T | Essex Association of Local Councils | Introduction to planning briefing                                      | 16265      | £70.00  | £0.00   | £14.00  | £84.00  |
| 21                      | 19/05/23  | B/T | Essex Association of Local Councils | Code of conduct  | 16744      | £75.00  | £0.00   | £15.00  | £90.00  |
| 22                      | 06/06/23  | B/T | Essex Association of Local Councils | Law and procedures   | 16810      | £95.00  | £0.00   | £19.00  | £114.00 |
| 23                      | 26/10/22  | B/T | Alresford Fete Organising Group     | Annual insurance 22/23   |            | £164.24 | £0.00   | £0.00   | £164.24 |
| 24                      | 02/06/23  | B/T | Information Commissioner's Office   | Annual fee   |            | £35.00  | £0.00   | £0.00   | £35.00  |

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|-----------------------------|----------|-----------------|---------------------------|------------|---|----------------|----------------|-------------------|------------|
| <b>PW Loans</b>             |          |                 |                           |            |   |                |                |                   |            |
|                             | D/D      |                 |                           |            |   | £0.00          | £0.00          | £0.00             |            |
| <b>Chairman's Allowance</b> |          |                 |                           |            |   |                |                |                   |            |
|                             | B/T      |                 |                           |            |   | £0.00          | £0.00          | £0.00             |            |
| <b>Office Expenses</b>      |          |                 |                           |            |   |                |                |                   |            |
| 25                          | Var      | B/T             | Barclaycard (Amazon)      |            | Black and multi colour ink cartridges. Black and multi colour toner cartridges. | £235.14        | £0.00          | £47.02            | £282.16    |
| <b>Total monies out</b>     |          |                 |                           |            | <b>£6,961.84</b>  | <b>£131.86</b> | <b>£641.37</b> | <b>£7,471.35</b>  |            |
|                             |          |                 |                           |            |   |                |                | £7,471.35         |            |
| <b>Petty Cash Payments</b>  |          |                 |                           |            |   |                |                |                   |            |
|                             |          |                 |                           |            | £0.00   | £0.00          | £0.00          | £0.00             |            |
| <b>Income</b>               |          |                 |                           |            |   |                |                | <b>INCOME</b>     |            |
| 1                           | 29/06/23 | B/T             | Tendring District Council |            | Section 106 disbursement  | £62,994.89     | £0.00          | £0.00             | £62,994.89 |
| 2                           | 02/06/23 | B/T             | Alresford Village Hall    |            | Pavilion Hire   | £389.00        | £0.00          | £0.00             | £389.00    |
| <b>Total monies in</b>      |          |                 |                           |            | <b>£63,383.89</b>   | <b>£0.00</b>   | <b>£0.00</b>   | <b>£63,383.89</b> |            |

Report approved by full council in meeting 5th July 2023 agenda item 07.23.146. Signed \_\_\_\_\_ Chairman