

September Finance Report

|                         | INV. DATE | PAY METHOD | PAYABLE TO/FROM                      | DESCRIPTION  | INVOICE NO | NET     | PAYE/NI | VAT    | PAYMENT | INCOME |
|-------------------------|-----------|------------|--------------------------------------|--|------------|---------|---------|--------|---------|--------|
| <b>Pavilion</b>         |           |            |                                      |  |            |         |         |        |         |        |
| 1                       | 22/09/19  | D/D        | Talk Talk                            | Phone and internet   | 20131701   | £48.95  | £0.00   | £9.79  | £58.74  |        |
| 2                       | 13/09/19  | D/D        | EON                                  | Electricity for Pavilion   | H10465E3OE | £168.75 | £0.00   | £33.75 | £202.50 |        |
| 3                       | 01/10/19  | B/T        | Elysia Thompson Cleaning             | Cleaning of the Pavilion   | 1920-0008  | £215.82 | £0.00   | £0.00  | £215.82 |        |
| 4                       | 25/09/19  | B/T        | C.B. Sanderson                       | Installation of 2 PIR solar path lights to fencing adjacent to Pavilion walkway from car park. |            | £50.00  | £0.00   | £0.00  | £50.00  |        |
| <b>Staff Costs</b>      |           |            |                                      |  |            |         |         |        |         |        |
| 5                       | 30/09/19  | B/T        | Mrs M Salazar                        | September salary   | September  | £920.50 | £46.78  | £0.00  | £873.72 |        |
| 6                       | 30/09/19  | B/T        | Mrs A Baxter                         | September salary   | September  | £155.55 | -£0.60  | £0.00  | £156.15 |        |
| 7                       | 30/09/19  | B/T        | Mr M Coham                           | September salary   | September  | £200.00 | £21.00  | £0.00  | £179.00 |        |
| 8                       | 30/09/19  | B/T        | HMRC                                 | 2nd Quarter PAYE & NIC   | Quarterly  | £236.43 | £0.00   | £0.00  | £236.43 |        |
| <b>Playing Field</b>    |           |            |                                      |  |            |         |         |        |         |        |
| 9                       | 28/09/19  | B/T        | J's Garden Valet Services Ltd        | September gardening services   | INV-2049   | £478.40 | £0.00   | £95.68 | £574.08 |        |
| <b>Street Lighting</b>  |           |            |                                      |  |            |         |         |        |         |        |
| 10                      | 01/09/19  | D/D        | EON                                  | Electricity for street lights  | H178C0ABA9 | £191.25 | £0.00   | £9.56  | £200.81 |        |
| <b>Allotments</b>       |           |            |                                      |  |            |         |         |        |         |        |
| 11                      | 25/09/19  | B/T        | Barclaycard - Amazon                 | Chain lock for allotment gates   |            | £12.46  | £0.00   | £2.49  | £14.95  |        |
| <b>General Expenses</b> |           |            |                                      |  |            |         |         |        |         |        |
| 12                      | 30/09/19  | B/T        | CSH Environmental Ltd                | Waste collection 03/09, 05/09, 16/09 & 30/09 x 4   | P444523    | £57.64  | £0.00   | £11.53 | £69.17  |        |
| 13                      | 27/09/19  | B/T        | Mrs S Hammick                        | Litter picking 27/08-24/09   | 058        | £108.00 | £0.00   | £0.00  | £108.00 |        |
| 14                      | 10/09/19  | B/T        | Barclaycard (Cox Landscapes Ltd)     | Replace 2 fence panels, 2 bags of postmix, chainlink. Devolution expenses = £140.01 (excl VAT) | receipt    | £158.01 | £0.00   | £31.60 | £189.61 |        |
| 15                      | 18/09/19  | B/T        | SLCC                                 | CiLCA re-submission fee  |            | £10.00  | £0.00   | £0.00  | £10.00  |        |
| 16                      | 10/09/19  | B/T        | Cllr F Belgrove                      | 2 fireproof laptop bags  |            | £31.90  | £0.00   | £0.00  | £31.90  |        |
| 17                      | 07/09/19  | B/T        | Barclaycard (Four Square Healthcare) | defibrillator pads   |            | £66.75  | £0.00   | £13.35 | £80.10  |        |
| 18                      | 03/09/19  | B/T        | Playquip                             | To re-tension and inspect the zip wire cable   | 8652       | £122.50 | £0.00   | £24.50 | £147.00 |        |
| 19                      | 04/09/19  | B/T        | Cllr F Belgrove                      | Petty cash float for handyman expenses   |            | £40.00  | £0.00   | £0.00  | £40.00  |        |
| 20                      | 05/09/19  | B/T        | RCCE                                 | Annual membership renewal  | Annual     | £60.50  | £0.00   | £12.10 | £72.60  |        |
| 21                      | 19/09/19  | B/T        | Mrs M Salazar                        | Mileage for attendance at EALC conference, Great Dunmow on 19/09. 85.8 miles @ £0.45/mile      |            | £38.61  | £0.00   | £0.00  | £38.61  |        |
| 22                      | 25/09/19  | B/T        | PKF Littlejohn LLP                   | Limited Assurance Review of the Annual Return for 2018/19.                                     | EX0005     | £400.00 | £0.00   | £80.00 | £480.00 |        |

September Finance Report

|                             | INV. DATE | PAY  | PAYABLE TO/FROM | DESCRIPTION                                     | INVOICE NO | NET              | PAYE/NI       | VAT            | PAYMENT          | INCOME       |
|-----------------------------|-----------|------|-----------------|---|------------|------------------|---------------|----------------|------------------|--------------|
| 23                          | 25/09/19  | cash | Mr M Coham      | 1 fence panel, 1 pack of clips for mesh fencing |            | £14.99           | £0.00         | £0.00          | £14.99           |              |
| <b>Grants</b>               |           |      |                 |   |            | £0.00            | £0.00         | £0.00          | £0.00            |              |
| <b>PW Loans</b>             |           |      |                 |   |            | £0.00            | £0.00         | £0.00          | £0.00            |              |
| <b>Chairman's Allowance</b> |           |      |                 |   |            | £0.00            | £0.00         | £0.00          | £0.00            |              |
| <b>Office Expenses</b>      |           |      |                 |   |            | £0.00            | £0.00         | £0.00          | £0.00            |              |
| <b>Total monies out</b>     |           |      |                 |   |            | <b>£3,787.01</b> | <b>£67.18</b> | <b>£324.35</b> | <b>£4,044.18</b> |              |
|                             |           |      |                 |   |            |                  |               |                |                  | £4,044.18    |
| <b>Petty Cash Payments</b>  |           |      |                 |   |            |                  |               |                |                  |              |
| 1                           | 09/09/19  | cash | Mr M Coham      | Paint   |            | £39.00           | £0.00         | £0.00          | £39.00           |              |
|                             |           |      |                 |   |            | £39.00           |               | £0.00          | £39.00           |              |
| <b>Income</b>               |           |      |                 |   |            | £0.00            | £0.00         | £0.00          |                  | £0.00        |
|                             |           |      |                 |   |            | £0.00            | £0.00         | £0.00          |                  | £0.00        |
|                             |           |      |                 |   |            |                  | £0.00         | £0.00          |                  | £0.00        |
| <b>Total monies in</b>      |           |      |                 |   |            | <b>£0.00</b>     | <b>£0.00</b>  | <b>£0.00</b>   |                  | <b>£0.00</b> |

Report approved at full council meeting 2nd October 2019 agenda item 10.19.1433. Signed \_\_\_\_\_ Chairman