**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 1st of February 2023. **Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

Councillors are hereby summoned to attend the Parish meeting of Alresford Parish Council, by the Clerk and Proper Officer for the purpose of transacting the following business:

**Agenda Items**

**02.23.20 Announcements**

**02.23.21 Apologies for Absence.**

**02.23.22 Minutes of the last monthly meeting:** To approve the minutes of the Parish Council meeting of the 4th of January 2023.

**02.23.23 Declarations of Interest.** Councillors to declare pecuniary and non-pecuniary interests in agenda items.

**02.23.24 Public Forum** This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council can only take decisions on agenda items. Matters raised not on the agenda can be carried forward for a response later. Any questions not presented to council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**02.23.25 Finance Matters.**

January 2023 Finance Report - Council to review.

**02.23.26 Planning** Council to consider the following planning application:

**APPLICATION NO: 23/00066/FULHH**

PROPOSAL: proposed single storey rear extension and loft. LOCATION: 16 Coppice Road, Alresford Colchester CO7

**APPLICATION NO: 23/00020/LUPROP**

PROPOSAL: Proposed removal of existing detached garage and greenhouse, to be replace with new flat roof garage. LOCATION: 3 Ash Road, Alresford Colchester CO7

**APPLICATION NO: 23/00053/TPO**

PROPOSAL: 1 in number Oak tree- crown reduction to a maximum of 30%. LOCATION: 8 Coach Road, Alresford Colchester CO7

* + 1. **District Councillor’s report (Written Report)** and 5 min verbal report
    2. **Essex County Councillor Report (Written Report)** and 5 min verbal report
    3. **Council to consider** Tenders for the supply and fitting of additional play equipment. Council to decide on which company tender to be awarded to. Clerk to recommend based on scoring matrix.
    4. **Council to consider:** quote received from Colne Contracts is accepted (sum of £3400 plus VAT) to fit new kerbstones and make good footpath to section of Coppice Road.
    5. **Parish Council Coffee Morning.** Council to budget for leaflets relating to the Coffee morning "Welcome to Alresford". Suggested amount to be allocated £350.
    6. **Council to discuss:** Following discussion with Clive Dawson, TDC Tree and Landscape Officer, monies remain available until March 2023 for tree planting across the district. It is proposed APC apply for this fund and start delivering the ANP Policy ALRES 5 – Environmental Improvements. We understand £1000 is available from Tendring and that APC will also need to match fund this amount. The areas of land proposed to benefit from this application are:
* Village Hall/Church area
* Land adjacent to the crossroads at Station Road/Wivenhoe Road/Church Road junction
* Green space at junction of Ford Road and Wivenhoe Road

Council to discuss match funding and seek approvals from landowners.

* + 1. **Local Highways Panel**. Brief verbal report on relevant matters from January 20th Meeting
    2. **Coronation Decorations.** Street decorations and preparations for the coronation to be discussed and budgets allocated and agreed.
    3. **Naming of roads:** council to discuss procedure and if necessary, write to Tendring District Council
    4. **PCSO/Police Report**. Policing update and PCSO crime report.
    5. **Updates:**
* Litter Bins x4.
* Flagpole x1.
* Allotment Notice Board x1.
* Playing field- additional seating and picnic facilities.
* Domestic Violence Initiative.
* Wivenhoe Road VAS.
* Toilet Block.
  + 1. **Clerks Report**
    2. **Meeting Ends**

Prepared by the Clerk/Proper Officer: Matt Cooke 24.01.23