

ALRESFORD PARISH COUNCIL

Parish Council Meeting

Notice of meeting

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 6th April 2021. **COVID-19 precautions will continue to be in place. Cases have risen to an all-time high in the Tendring Area.**

Councillors are hereby summoned to attend the Parish meeting of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

AGENDA

04.22.2087 Apologies for Absence.

04.22.2088 Declarations of Interest.

04.22.2089 Minutes of the last monthly meeting: To approve the minutes of the meeting of the 2nd of March 2022.

04.22.2090 Public Forum (members of the public and guests can address the Council) Time limit 3 mins per person. Item limited to 10 minutes.

04.22.2091 Announcement of Dates For:

1. Annual Parish Council Meeting (Weds May 4th)
2. Alresford Parish Meeting (Weds May 11th).

04.22.2092 Finance Matters.

1. March Finance Report - Council to review and approve.
2. Update from Finance Committee meeting.
3. Council to vote on changes to Finance Committee terms of reference.

04.22.2093 Planning Matters: Review of applications (presented on screen)

1. 22/00248/FUL Location: Alresford Hall Alresford Lane, Alresford, Essex

Proposal: Proposed application for temporary planning permission (3 years) for siting of temporary buildings to serve approved outdoor children's adventure play facility (REF: 19/01856/FUL).

2. 22/00447/FULHH Location: 166 Wivenhoe Raod, Alresford, Essex.

Proposal: Proposed design amendment to an existing consent ref: 20/01511/FUL (which was for a side extension above existing garage, two storey side extension and chimney reconstruction).

3. 22/00460/TELLIC Location: EDF Energy, Cockaynes Lane, Alresford, Essex.

Proposal: Proposed installation of 5G electronic communications equipment. **FOR Information only** under statutory consultation. No commentary invited by Planning Authority.

04.22.2094 Appointment of Internal auditors: council to approve appointment of Heather Heelis, of Heelis and Lodge, as in previous years based on clerks' recommendation.

04.22.2095 Public realm improvements: Cllr Clark to report on quotations received and on tree planting project. The purpose of appointing a landscape designer is to deliver the objective of Policy ALRES 7 within the Alresford Neighbourhood Plan. Tenders were invited from three design companies with relevant experience, and we issued a brief specification with extracts from the ANP. Subsequently, priced offers were received as follows:

JBA Consulting Services £8573 plus expenses and vat

The Landscape Partnership £2563 with some expenses included and plus vat

Paul Wood £2250 plus expenses and not vat registered

Council to resolve to proceed, and with which contractor/scheme based on Cllr S Clarks recommendation. *Carried forward from the March Agenda.*

04.22.2096 Playing Field Memorial Bench. Mr Stewart Lee of Station Road has asked the Council to consider permitting the installation of a memorial bench in memory of his late wife Jane. The bench would be fitted on the playing field in the same position as existing bench (that requires replacement). All costs to be met by Mr Lee

04.22.2097 Council to consider Entering a scheme with Colchester Community Energy that would result in a grant to the community of £20,000 for home insulation for residents. Scheme is backed by Essex County Council and Alresford PC has been invited to apply.

04.22.2098 Acoustic Survey Haul road. Council to consider quotation of £1078 ex Vat for an acoustic survey of traffic movements Bretts Haul Road. Quote supplied by Climate Acoustics.

04.22.2099 Bus Shelter Lighting The Pointer Bus stop requires solar lighting for public safety. We have received a quote for a standalone pole mounted lighting system at a cost of circa £1300 +VAT. Council to discuss and approve.

04.22.2100 Council to review risk assessment documents Council to review and approve or amend risk assessment documents.

04.22.2101 Disabled Mobility in Alresford. Two dropped kerb issues have been brought to the attention of the Council for further discussion.

1 Ford Lane (near school) barriers blocking a dropped kerb.

2 The Pointer Bus stop pavement lacks disability access from the direction of The Pointer Public House.

04.22.2102 Playing Equipment improvements. Playquip have quoted for repainting of play equipment. Council to review and consider costs.

Clerk and Chairman have authorised one piece of equipment to be repainted by a local resident as a test piece to reduce and manage costs. Other items to be prioritised by council.

04.22.2103 Queens Platinum Jubilee Celebration. Council has been approached for a donation towards the over 75s Celebratory Jubilee Tea. Suggested donation of £300.

04.22.2104 Council to consider Subsidy of the Alresford Advertiser.

04.22.2105 Council to discuss implementation of an on-line booking system for the Pavilion (supported by the VH management committee).

04.22.2106 Councillors to raise matters they would like brought to the attention of the Council (Please note: Decisions cannot be made on matters unless they are on a meeting agenda).

04.22.2107 Personnel Committee Announcement.

04.22.2108 Phase 2 of the borehole project. Council to consider approval of £1500 contribution towards water storage facilities relating to the playing field borehole (ACRFC to donate an equal amount to the project). To provide 20,000 litres of water storage for maintenance and grey water usage.

04.22.2109 PCSO/Police Report.

04.22.2110 Clerks Report.

04.22.2111 District Councillor's report (Written Report) and 3 min verbal report

04.22.2112 Essex County Councillor Report (Written Report) and 3 min verbal report

04.22.2113 Meeting Ends

Prepared by the Clerk/Proper Officer: Matt Cooke 28.03.22