**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 6th of September 2023. **Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

*Councillors are hereby summoned to attend the Parish meeting of Alresford Parish Council, by the Clerk and Proper Officer for the purpose of transacting the following business:*

**Agenda Items**

**Agenda**

**04.23.61 Announcements**

**04.23.62 Apologies for Absence.**

**04.23.63 Minutes of the last monthly meeting:** To review and consider the minutes of the Parish Council meeting held on the 1st of March 2023.

**04.23.64 Declarations of Interest.** Councillors to declare pecuniary and non-pecuniary interests in agenda items.

**04.23.65 Public Forum** This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council can only take decisions on agenda items. Matters raised not on the agenda can be carried forward for a response later. Any questions not presented to council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**04.23.66 Finance Matters.** March 2023 Finance Report - Council to review and consider.

**04.23.67 Planning:** Council to consider the following planning applications:

**APPLICATION NO: 23/00273/FULHH** PROPOSAL: Proposed construction of box dormer to side elevation, single storey rear extension and single storey front porch extension.

LOCATION: 52 Station Road, Alresford Colchester CO7 [23/00273/FULHH | Proposed construction of box dormer to side elevation, single storey rear extension and single storey front porch extension. | 52 Station Road Alresford Colchester Essex CO7 8BU (tendringdc.gov.uk)](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQFEWFQB0MT00)

**APPLICATION NO: 23/00319/FULHH** PROPOSAL: Proposed erection of part single, part two storey rear extension, and single storey side extension.

LOCATION: 9 Heath Road, Alresford Colchester CO7 [23/00319/FULHH | Proposed erection of part single, part two storey rear extension, and single storey side extension. | 9 Heath Road Alresford Colchester Essex CO7 8DS (tendringdc.gov.uk)](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQU4UKQB0MT00)

* + 1. **Other Planning:** Council to receive update on Lufkins Farm ESS/99/21/TEN/19/1 and recent communications received.
		2. **Statutory Consultation:** Council to discuss North Falls Community Consultation, and the Five Estuaries Offshore Wind Farm Statutory Consultation.
		3. **Summary:** Chairman to summarise the last four years of councils activities, and project delivery on behalf of the community and residents.
		4. **Community reach project**. Councillor Osborne to introduce item.
		5. **District Councillor’s report (Written Report)** and 5 min verbal report
		6. **Essex County Councillor Report (Written Report)** and 5 min verbal report
		7. **Council to consider:** theadoption of two new policies: Safeguarding, and CCTV as sent via e-mail.
		8. **Council to consider:** Revision of a review period for published policies.

Council to decide on either annual review or biennial review.

To confirm the review period for all previously adopted policies: *Publication Scheme, Complaints Procedure, Accessibility policy, Equal opportunities policy, Vexatious Complainants, FOI Guidance, Data Retention, Training Policy, Risk Assessment, Standing Orders,*

*Finance Committee terms of reference, Model Financial Regulations.*

* + 1. **Council to consider:** Increased costs from grass cutting and landscaping contractor.
		2. **Council to consider:** TDC Issued litter picking bags- flimsy poor quality. Cllr Housden to introduce.
		3. **Council to consider.** Purchase and commission of a Village Flag.
		4. **Council to consider:** Recent Defibrillator Theft.
		5. **Council to discuss:** Purchase and installation of ANPR Car park camera, in light of recent theft.
		6. **Council to consider:** A request to purchase security fencing to complete the compound around the two water attenuation tanks. Cost £586.98 + £105 Delivery +VAT (VAT can be reclaimed).
		7. **Council to consider:** a request from AFOG for council to provide a skip for the Village Fete on Saturday June 10th.
		8. **Council to consider:** Nominations for Village Awards. Councillors to provide lists of nominees to the Clerk.
		9. **PCSO/Police Report**. Policing update and PCSO crime report.
		10. **Updates:** Benches, Play Equipment, Bins, Taylor Wimpey - Staunton Gate report.
		11. **Clerks Report**
		12. **Meeting Ends**

Prepared by the Clerk/Proper Officer: Matt Cooke 27.03.23