

# ALRESFORD PARISH COUNCIL

## Annual Parish Council Meeting

Minutes of the Annual Parish Council Meeting held on 4th May 2022  
at 7.30pm in the Pavilion, Ford Lane, Alresford

### **Cllrs. present:**

Cllr. F Belgrove (Chairman),  
Cllr. E. Osborne (Vice Chairman),  
Cllr. A. Broom,  
Cllr. J. Claremont-Brown,  
Cllr. S. Clark,  
Cllr. J. Housden,  
Cllr. L. Belgrove  
Cllr. G. Scott,  
Cllr. A. Wiggins,

### **Also present:**

County. Cllr. A. Goggin  
Members of the public x2

### **Meeting opens: 19.32hrs**

### **AGENDA ITEMS**

**05.22.2114 Election of Chairman.** Councillors present elect chairman.

**19.34hrs** Cllr L Belgrove arrives.

Standing Cllr F Belgrove.

Proposed Cllr G Scott

Seconded Cllr J Claremont Brown

Carried.

### **05.22.2115 Announcements**

Cllr J Claremont Brown needs to leave soon to catch a flight.

Cllr F Belgrove announces Jubilee event at Alresford Playing field on June 4<sup>th</sup> ending at 8pm

**05.22.2116 Apologies for Absence.** Cllr S Hammick, Cllr R Swash,

**05.22.2117 Minutes of the last monthly meeting:** To approve the minutes of the meeting of the 6<sup>th</sup> of April 2022. Cllr L Belgrove draws attention to 3 matters that require further attention. Clerk to action. Agreed by councillors present.

**05.22.2118 Declarations of Interest.**

Cllr G Scott declares interest in items 05.22.2126, 05.22.2143 DC report. Cllr A Wiggins also declares interest on arrival in item 05.22.2143. Cllr E Osborne declares interest in item 05.22.2126

**05.22.2119 Public Forum** (members of the public and guests can address the Council) Time limit 3 mins per person. Item limited to 10 minutes.

MOP addresses council Q1: relating to Wyvern Wood and the new access road re safety and impact. Cllr F Belgrove addresses question relating to previous planning applications and matter needing resolution through ECC Highways, mentions that it was always a concern of the PC. MOP then excuses themselves to leave.

A second MOP asks when people will see more of PCSO. Chairman answers re PCSO phased return to work Then asks second question relating to rose garden care and maintenance. Cllr F Belgrove states that there are now 4 new volunteers and that he will liaise further with MOP. MOP also asks question re VAS and relocation from haul road to main road. Cllr F Belgrove and Cllr E Osborne answer MOP. Chairman states that Clerk will need to seek approval from ECC for relocation to public highway.

**05.22.2119 Election of Vice-Chairman.** Councillors present to elect a vice-chairman. Cllr E Osborne stands. Cllr G Scott proposes. Cllr J Housden seconds. Carried.

**05.22.2120 Finance Matters.**

**19.53hrs** Cllr J Claremont Brown leaves.

Clerk clarifies that RFO has mentioned seasonal charges and variations on items 14-16.

Cllr S Clark seeks clarification over Full reimbursement from ACRFC.

Cllr S Clark seeks clarification on grant paid to St Andrews Church (repair Café) item 31 of FR.

Cllr G Scott declares interest in item 34 of FR.

Cllr L Belgrove queries item 28.

1. April Finance Report - Council to review and approve.
2. Council to vote on changes to Finance Committee terms regulations (Carried forward from Aprils' change in terms of reference).

Cllr L Belgrove proposes to accept. Cllr S Clark seconds. Carried.

**20: 13 hrs** Cllr A Wiggins arrives

**05.22.2121 Planning Matters:** Review of applications (presented on screen)

**Proposal: 22/00615 FULHH** Proposed first floor side and rear extension and internal reconfiguration.

22/00615 Location: 24 Crestlands, Alresford, Essex CO7 8AF

Cllrs E Osborne makes commentary in support of proposal, Cllr S Clark also comments on lack of through access and impact on adjoining residents. Cllr G Scott comments in support of Cllr E Osborne.

Cllr E Osborne proposes No Objection. Seconded Cllr J Housden, 5 votes For, 2 Abstentions, 1 Against. Carried.

Action Clerk to upload response.

**Proposal: 22/00579 FULHH** Proposed two storey rear extension to form kitchen/dining area and two bedrooms.

22/00579 Location: 19 Furze Crescent, Alresford, Essex CO7 8BN.

Cllr S Clark proposes No Objection. Seconded Cllr E Osborne. Carried.

Action Clerk to upload response.

**Proposal: FOR INFORMATION ONLY 22/00649 TELLIC** Proposal: Installation of fixed line broadband electronic communications apparatus.

22/00649 TELLIC Location: Footpath on Boundary of 27 Cox Road Alresford Essex.

**For Information Only: North Falls Offshore Wind Community Consultation** Tending area affected councils met 27.04.22 online for briefing. Cllr F Belgrove provides council with overview of the proposal and the timeline; Clerk and Cllr F Belgrove attended initial consultation. Site size proposed is Forty Four (44) Acres. Timeline is Jan 22 to June 2022 to consult, then Dec 2024 proposal to be submitted. TO go to planning inspectorate by 2026, to be built 2027-31. Action; Clerk to forward information received to councillors.

**05.22.2122 Review of committee structure:** council to review structure of.

1. Finance committee: Members, Cllr F Belgrove, Cllr L Belgrove, Cllr A Broom, Cllr E Osborne, Cllr R Swash. Committee structure to continue. Proposed Cllr L Belgrove, Seconded Cllr E Osborne, Carried.

2. Planning Committee: Members, Cllr E Osborne, Cllr J Housden, Cllr A Wiggins Cllr S Clark. Cllr F Belgrove proposes that Cllr A Broom joins the planning committee. Cllr Broom agrees subject to training.

Other committees and working parties to be reviewed at a future meeting.

**20:27hrs** County Cllr A Goggin arrives.

**05.22.2123 Bench near Skate Park:** Cllr Scott to propose a bench to be sited near the skate park for parents to utilise when children using the park. Council to discuss. Cost circa £500 Plus VAT. All councillors agreed it would be a welcome addition to the playing field.

Cllr L Belgrove Proposes, Cllr G Scott seconded, Carried.

Note: Cllr E Osborne requested that the bench is not wooden. Clerk to forward proposed bench and materials to councillors.

**05.22.2124 Criminal Damage.** Council to discuss various issues with anti-social behaviour resulting in criminal damage within the village.

Cllr F Belgrove discusses the current and recent issues. With graffiti and low-level vandalism. Cllr S Clark seeks clarification. Cllr L Belgrove clarifies further. Cllr G Scott agrees with Cllr L Belgrove that education via articles in Advertiser and Chronicle are the best approach with a confidential whistleblowing policy adopted. Cllr F Belgrove and Cllr G Scott to action, via local press.

**05.22.2125 Council to Obtain** Quotations for a modular toilet block near to locked compound. Clerk to action. With condition that toilet block has disabled access.

Proposed Cllr A Wiggins, Seconded Cllr L Belgrove, Carried unanimously.

**05.22.2126 Council to consider Village Fete Organising committee.** Request for further financial contribution of £300 to Jubilee. Council to consider and discuss.

Donated so far: £500 District councillors- Jubilee, £300 APC – Jubilee and Fete Organising committee, £190 by APC for annual insurance costs. Cllrs A Wiggins, G Scott and E Osborne all declare interest in item and abstain from vote.

Cllr L Belgrove proposes an additional £300 donation. Seconded by Cllr J Housden, Carried 4 for, 4 abstentions.

**05.22.20127 Council to consider Support for and discuss.** Local resident on Ford Lane, application to ECC for white lines to denote entrance to property and prevent inconsiderate parking across driveway.

Cllr F Belgrove introduces. States H Bar is in place on roadway but cannot be enforced. Suggests a verge sign? Cllr G Scott speaks, and asks if Parish council can intervene? Cllr S Clark conveys that he is sympathetic to the request for intervention. Cllr E Osborne suggests tat signs have an adverse effect on street scene, require ECC Highways approval and have little effect. Cllr A Goggin is invited to speak as Highways representative for County Council.

Proposed to adjourn to invite North Essex Parking partnership advice and to see what further can be done. Perhaps KEEP CLEAR sign on roadway?

**05.22.20128 Council to discuss Pavilion chairs.** The pavilion chairs need either a professional upholstery clean or replacement. Council to discuss and consider obtaining quotes for cleaning and/or replacement. Cllr F Belgrove invites clerk to speak. Clerk recommends deep professional clean. Cllrs agree.

Action: Clerk to obtain quotes.

**05.22.20129 Council to discuss ACRFC request for a sign to be placed on pavilion building.** The football club have requested to place a sign 1.5m x 0.9m (5'x3') alongside the APC sign on the side of the building of the pavilion near to the front door. Council to discuss, consider and decide on whether to allow a sign on the building, permanent or temporary, or placed permanently at the entrance gate.

Cllr G Scott has no objection in principle to a temporary sign, suggesting a permanent sign would need planning approval. Cllr L Belgrove states objection to sign on building as it implies the building is ACRFC not PC property; but on the gate would be fine. Cllr S Clark supports a temporary sign on building or gate. Cllr E Osborne comments that it should not be on the building. Cllrs agree that the building is a civic building and should remain as such. Cllr A Wiggins and Cllr L Belgrove agree. It is agreed that the status quo should be maintained and that Council only permit the sign on match days. Councillors expressed a wish for it to be

minuted that the Parish Council as a whole appreciate all of the wonderful and hard work that ACRFC do for and on behalf of the community, the parish and the pavilion.

Action: Clerk to inform ACRFC of council view.

**05.22.2130 Council to review EALC membership** Council to discuss and review EALC membership. At a cost of £600 per annum is it better to retain membership of SLCC and forgo EALC membership? Is the quality of advice and or legal support worth the cost?

Cllr L Belgrove leads discussion as former executive of EALC. Suggests EALC is not member led and has no formality to its recommendations. Cllr E Osborne agreed and further suggested that council could withhold payment until questions have been answered. TDALC and EALC are both considered as important by Cllr G Scott. A vote was taken to continue to pay the subscription, but the Clerk was asked to write to the EALC and request details on several matters including: Accuracy of legal advice, re-dress if advice is incorrect or incomplete, whether there is a service agreement and the issue of training being held in Dunmow as the distance from our location is significant.

Action. Clerk to write to EALC CEO, Ms C Slade.

**05.22.2131 Dogs under control.** Council to discuss how best to enforce dog walkers in controlling their animals. What byelaws and legislation might be used to educate and enforce better? Cllr J Housden suggests this is a matter for further discussion with the dog warden. Cllr E Osborne speaks about whether a dog is on or off lead it is a matter of control. Cllr S Clark suggests it is indicative of poor ownership standards and asks if it is as bad as dog faeces not being picked up? Cllrs agree it will be better once the PCSO is returned to work following phased re-introduction. Cllr L Belgrove comments that once again that this is a matter for education

**05.22.2132 PCSO/Police Report.**

Highlights introduced by Cllr F Belgrove

**05.22.2133 Clerks Report.**

Clerk reads monthly report.

**05.22.2143 District Councillor's report (Written Report) and 3 min verbal report**

Cllr A Wiggins reads monthly report.

**05.22.2135 Essex County Councillor Report (Written Report) and 3 min verbal report**

Cllr A Goggin reads monthly report.

**05.22.2136 Meeting Ends 21.22hrs**

Prepared by the Clerk/Proper Officer: Matt Cooke 20.05.22