

Alresford Parish Council

Training Policy (updated July 2018)

The Training Policy for Alresford Parish Council is as follows:

Members:

All members are issued with the latest Good Councillor Guide, Standing Orders, Financial Regulations and Code of Conduct details. All members are expected to undergo training programmes as befitting of their roles.

The Essex Association of Local Councils training programmes are recommended however any beneficial training mechanisms will be considered by the Council.

Staff:

All staff members are expected to undergo training and obtain qualifications for their roles.

The Parish Council Clerk (Proper Officer) and the Assistant Clerk/RFO are contractually obliged to study for and complete the training course leading to a Certificate in Local Council Administration. Other relevant training courses will always be considered by the Council for specific duties.

Policy adopted: July 2018
Policy reviewed: April 2023
Policy next review: April 2024