

# ALRESFORD PARISH COUNCIL

## Parish Council Meeting

### Notice of meeting

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 4<sup>th</sup> of October 2023.

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Councillors are hereby summoned to attend the **Parish Council Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

### Agenda Items

#### Agenda

**10.23.186 Announcements-** Chairman to introduce.

**10.23.187 Apologies for Absence.**

**10.23.188 Minutes of the last monthly meeting:** To review and consider the minutes of the Parish Council meeting held on the 6<sup>th</sup> of September 2023.

**10.23.189 Declarations of Interest.** Councillors present to declare pecuniary and non-pecuniary interests in agenda items.

**10.23.190 Public Forum** This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council can only take decisions on agenda items. Matters raised that are not on the agenda can be carried forward for a response later. Any questions not presented to the council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**10.23.191 Finance Matters.**

September 2023 Finance Report - Council to review and consider.

**10.23.192 Planning Matters :** Council to review [23/01277/OUT](#) (please click on link to view application)

Land at Tenpenny Farm, North of St Osyth Road, Alresford, Essex, CO7 8DH

Outline Planning Application (Access/Layout/Design/Scale/Landscaping to be considered or all matters reserved) for new commercial units (Use Class E, Part G). Applicant Mr N Sibbons.

Public objections have been received and forwarded to councillors for full consideration.

**10.23.193 Council to review Bus Shelter Lighting Quote:** The two village bus shelters require the old installation removing and new low voltage solar powered equipment to be installed. Quote received from TTSS. Council to discuss cost and decide.

**10.23.194 Allotment Proposal re:** communal sheds. It is resolved that materials are purchased to repair the two communal allotment sheds (Wivenhoe Road). Estimated spend £250. The Parish Council handyman to be asked to carry out the works.

**10.23.195 Report on councillor training:** information only item.

**10.23.196 Residents Reporting issues to councillors.** Information only item, processes and procedures.

**10.23.197 Staff Work Allocation Protocol:** information only item.

**10.23.198 District Councillor's report (Written Report)** and 5 min verbal report

**10.23.199 Essex County Councillor Report (Written Report)** and 5 min verbal report

**10.23.200 Public Spaces Protection Order:** Council to consider and discuss the proposal of Tendring District Council to introduce PSPO's within our area.

**10.23.201 Council to discuss:** The White Ribbon Campaign - Ending violence against women and girls starts when we **#ChangeTheStory** - White Ribbon Day, 25th November 2023. How Alresford Parish Council achieves 'White Ribbon Accreditation' as supported by the National Association of Local Councils. **Cllr L Belgrove** to introduce.

**10.23.202 Report:** Essex Association of Local Councils AGM, chairman to deliver.

**10.23.203 Council to consider:** Road Safety Proposal: It is resolved that Alresford Parish Council would support the implementation of 20mph speed limits for all minor roads in Alresford. Wivenhoe Road and the B1027 (through Alresford) both proposed as 30 mph limits.

**10.23.204 Remembrance Wreath.** It is resolved that council purchases a remembrance wreath to lay at the war memorial on 11<sup>th</sup> of November.

**10.23.205 Weed Clearing** Proposal: It is resolved that weed clearance on paved areas is now included in the contract for our regular contractor (J's Garden Services) at a cost of £550 per treatment.

**10.23.206 Project Updates.** Report

i) Pavilion Solar Panels

ii) Modular toilet Block for Playing Field

iii) Additional Picnic Tables and Benches for the playing field.

iv) Wivenhoe Road VAS installation.

**10.23.207 Public Realm Improvement:** **Cllr S Clark** to report on tree planting applications made.

**10.23.208 Website and Email:** It is resolved that quotations are sought for an improved accessibility website resolving to a .gov.uk unique resource location (URL).

In addition it will become necessary under Freedom Of Information and Subject Access Request Law that councillors are moved across to .gov.uk email addresses for their council work and all council communications.

**10.23.209 PCSO/Police Report.** Policing update and PCSO crime report.7

**10.23.210 Clerks Report.**

**10.23.211 Meeting Ends**

Prepared by the Clerk/Proper Officer: Matt Cooke. 27.09.23