**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 6th of December 2023.

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Councillors are hereby summoned to attend the **Parish Council** **Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

**Agenda Items**

**Agenda**

**12.23.233 Announcements-** Chairman to introduce.

**12.23.234 Apologies for Absence.**

**12.23.235 Minutes of the last monthly meeting:** To review and consider the minutes of the Parish Council meeting held on the 1st of November 2023.

**12.23.236 Declarations of Interest.** Councillors present to declare pecuniary and non-pecuniary interests in agenda items.

**12.23.237 Public Forum** This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council can only take decisions on agenda items. Matters raised that are not on the agenda can be carried forward for a response later. Any questions not presented to the council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

* + 1. **Finance Committee** **Recommendations:**

A: Finance Committee meeting - Council to consider the following recommendations.

i)Barclaycard overall credit limit increased to £1,500 to avoid operational pinch points.

ii) Increase the limit that can be authorized for any one transaction from £500 to £800 to reflect increased costs due to inflation.

B: Finance Regulations: Council to consider and adopt recommended updated Finance Regulations as sent under separate cover with Novembers finance report.

C: General report from the Finance committee meeting held on November 21st.

* + 1. **Finance Matters.**

November 2023 Finance Report - Council to review and consider.

* + 1. **Planning –** Ref: <23/01673/FULHH>

Proposal: Single Storey rear extensions, front porch and removal of chimney stacks.

Location: Columbia, Ford Lane, Alresford, Essex

**For information** Ref: [23/01634/WTPO](23/01673/FULHH)

Proposal: T1: Sycamore: Fell or 50% Crown reduction, T2: Sycamore: 30% Crown reduction, T3: Chestnut: 30% Crown reduction.

Location: Grange Lodge, Wivenhoe Road, Alresford, Essex

* + 1. **Kerbstones:** Information update. Chairman to update council on kerbstones issues.
    2. **Project Updates:**

A: Solar Panels.

B: Toilet Block.

C: Signage.

D: Bus Stop Lighting.

E: Two Bus Stop Signs, on Wivenhoe Road.

F: Village Flag.

G: Quiet Lane Cockaynes Lane.

* + 1. **District Councillor’s report (Written Report)** and 5 min verbal report

* + 1. **Essex County Councillor Report (Written Report)** and 5 min verbal report
    2. **PCSO/Police Report**. Policing update and PCSO crime report.
    3. **Removal of Village Gateway B1027:** by persons unknown. Council to consider options.
    4. **Ditch Clearance Playing field:** Council to decide whether to obtain quotations to carry out the works, or to instruct Parish Council Handyman.
    5. **Bus Stop Seating Wivenhoe Road adjacent to Poplars Close:** it is proposed that council obtains a quote for a concrete plinth/base or paving slabs in front of the bench.
    6. **Damaged Road Signs B1027.** Council to consider quotations for the repair of the signs.
    7. **Staunton Gate- Acquisition of Public Spaces:** Progress Report
    8. **Utility Contracts:** Council to review received quote, discuss and approve action.
    9. **Clerks Report.**
    10. **Meeting Ends**

Prepared by the Clerk/Proper Officer: Matt Cooke. 28.11.23