**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held at 7.30pm on Wednesday 5th June 2019 at The Pavilion, Ford Lane, Alresford.

You are hereby summoned to attend the Parish Council meeting of Alresford Parish Council in the Pavilion, the Press and Public are also invited to attend for the purpose of transacting the following business:

 **AGENDA**

**06.19.1312** **Apologies for absence:** To note apologies for absence received.

**06.19.1313** **Minutes of the last monthly meeting:** To approve the minutes of the meeting from 8th May 2019.

**06.19.1314** **Declarations of Interest:** To note the nature and type of declarations of interest in accordance with the Council’s Code of Conduct (and section 106 of the Local Government Finance Act 1992) relating to items on this agenda.

**06.19.1315 Public Forum (10 min. item. Public may address the Council for no longer than 3 mins. per person).** Following the forum, the public are not permitted to interrupt the meeting or participate in debate.

**06.19.1316** **Wall plaques for pavilion changing rooms.** The football club has asked if small wall plaques can be fitted in the changing rooms (they would provide and fit) in acknowledgement of key members of their club.

**06.19.1317 Matters raised by electors at the Parish meeting:** Council to discuss: i) Request that approved Minutes be posted in full on a notice board. ii) What can be done about parking issues near school iii) Can weed growth in pavements be tackled by the Parish Council iv) Flooding in Wivenhoe road needs addressing.

**06.19.1318 Playing Field Safety Inspection Report:** Council to consider recommendations from members of the Playing Field Working Party.

**06.19.1319** **Co-option of a Parish Councillor:** Council to consider any applications received.

**06.19.1320 Pavilion Safety:** Council to approve the purchase of an up to date first aid kit.

**06.19.1321** **Hedge Growth Colchester Main Road**. Council to discuss the carrying out of hedge maintenance on the B1027 to address hedge growth across path.

**06.19.1322** **Appointment of Staff member:** Information item regarding the appointment of a maintenance person.

**06.19.1323 Grant for Allotment Polytunnel:** Information item - "Micro" grant received from the Essex Association of Local Councils.

**06.19.1324 Internal Audit:** Council to consider audit and act upon recommendations with special attention given to the Council's risk assessment and GDPR.

**06.19.1325** **Alresford Creek wildlife information board.** Update

**06.19.1326 Vandalism on Playing field.** Two litter bins badly damaged, and a fire at the skate park.

**06.19.1327** **Parish Council forward plannin**g**.** Council to discuss forward planning strategy.

**06.19.1328 Risk assessment review**

**06.19.1329 Annual Governance and Annual Return for 2018-2019**

(i) Year End figures to review and approve

(ii) To approve Annual Governance Statement (section 1)

(iii) To approve Accounting Statement (section 2)

**06.19.1330 County and District Councillor’s Reports:** To receive reports from elected representatives. (5 minutes maximum each Councillor would be appreciated).

**06.19.1331 Finance report (monthly) for approval of payments**

**06.19.1332 Clerks report/Correspondence not previously circulated**

**06.19.1333 Community Speed Watch Report**

**06.19.1334 PCSO report**

**06.19.1335 Committee and Working Party reports**

**06.19.1336 Meeting closes**

Michelle Salazar – Parish Clerk & Proper Officer – 29th May 2019