**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held via ‘remote access’ at 7.30pm on Wednesday 1st July 2020.

You are hereby summoned to attend by ‘remote attendance’ the Parish Council meeting of Alresford Parish Council, for the purpose of transacting the following business:

 **AGENDA**

**07.20.1599 Apologies for Absence**

**07.20.1600 Declarations of Interest**

**07.20.1601** **Minutes of the last monthly meeting**

To approve the minutes of the meeting from 3rd June 2020.

**07.20.1602 Public Forum** (members of the public and guests can address the council or submit written questions/statements). Time limit 3 mins per person. Item limited to 10 minutes.

**07.20.1603 Finance Report for June 2020**

Council to approve.

**07.20.1604 Internal Audit report**

Council to review and action any issues raised.

**07.20.1605** **Annual Governance and Annual Return for 2019-2020**

(i) Year End figures to review and approve

(ii) To approve Annual Governance Statement (section 1)

(iii) To approve Accounting Statement (section 2)

**07.20.1606 New planning applications**

Council to consider the below, comments to be submitted to TDC.

1. 20/00563/FUL – proposed two storey and first floor rear/side extension – Mr T Ayling - Hazelmere, St Osyth Road, Alresford
2. 20/00604/FUL – remove rotten gate and erect wooden close-board fence to front of property – Mr S Oakshott - St Christopher Colchester Main Road Alresford Colchester Essex CO7 8DB
3. 20/00616/FUL – proposed extensions over existing garage to create new living space – Mr D Dukelow - 9 Ford Lane Alresford Colchester Essex CO7 8AS

**07.20.1607 COVID-19 response:**

i) Office to re-open

ii) Football club to have access to playing field and use of washrooms

iii) Tennis nets to be erected (once office re-opens)

iv) Play area & equipment to be re-opened

**07.20.1608 Borehole for playing field**

Resolution: Council to allocate £1500 towards the project

**07.20.1609 District Councillor’s report (Written Report) and 3 min verbal report**

**07.20.1610 Essex County Councillor Report (Written Report) and 3 min verbal report**

**07.20.1611 Highways report**

i) Cockaynes Lane

ii) B1027

iii) Wivenhoe Road

**07.20.1612 Environment – Update on initiatives**

**07.20.1613 Measures to address fly-tipping and littering**

i) Council to consider using surveillance cameras to gain evidence for prosecutions

**07.20.1614 Electricity charges**

i) Pavilion; update on new contract

**07.20.1615 Clerk updates/reports**

i) LCAS Foundation level update

ii) Health & Safety Training update

iii) P3 report

iv) Handy Person report

v) Casual vacancy update

**07.20.1616 RCCE annual renewal**

Council to consider renewal cost of £60.50 inc. vat.

**07.20.1617 Wooden fencing at the play area (St. Andrews Close/Ford Lane)**

Council to consider reducing the damage to the base of the wooden fencing caused by strimming, by removing the bottom 4 inches of the pales of the palisade fence (up to the bottom of the first arris rail) and to fit a  gravel board made of a durable material . This will stop further damage occurring. Costs to be within materials budget for handyman.

**07.20.1618 Parish Council website certificate**

Council to consider spend for SSL certificate, cost approx. £15.99 (ex. vat) per year.

**07.20.1619 Neighbourhood Plan update (verbal)**

**07.20.1620 Council to consider reimbursement of conference call charges for 1st July 2020 meeting**

**07.20.1621 PCSO report**

**07.20.1622 Councillors to raise any matters they feel should be brought to the attention of the Council** (1 minute each councillor).

**07.20.1623 Meeting Ends**

Michelle Salazar – Parish Clerk & Proper Officer – 24/06/2020