**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held via ‘remote access’ at 7.30pm on Wednesday 2nd December 2020.

You are hereby summoned to attend by ‘remote attendance’ the Parish Council meeting of Alresford Parish Council, for the purpose of transacting the following business:

 **AGENDA**

**12.20.1731 Apologies for Absence**

**12.20.1732 Declarations of Interest**

**12.20.1733** **Minutes of the last monthly meeting**

To approve the minutes of the meeting from 4th November 2020.

**12.20.1734 Public Forum** (members of the public and guests can address the council or submit written questions/statements). Time limit 3 mins per person. Item limited to 10 minutes.

**12.20.1735 Finance**

i) Finance report for November 2020 – Council to consider and approve payments

ii) Internal Auditor report – Council to consider and action recommendations

iii) Fidelity cover increase £30.59 – Council to consider and approve

iv) External Auditor report – INFORMATION ONLY

v) Council to consider approving 2 new investment accounts; CCLA and National Savings & Investments.

**12.20.1736 Planning:**

**i)** 20/01409/FUL Mr & Mrs K Pope Variation of condition 2 of application 19/01261/FUL (approved on appeal APP/P1560/W/19/3244048) for revisions to plot one and access road. Land adjacent 2 Wivenhoe Road Alresford Essex CO7 8AD

**12.20.1737 Precept**

The agreed budget for 2021-22 is £87,002.10. The recommendation from the Finance Committee is that the precept for 2021-22 should be £86,500 (the remainder of the budget to be covered by drawing from the reserve).

**12.20.1738 Playing field safety surfacing maintenance required**

Council to consider quotes.

**12.20.1739 Staunton Gate**

Report on progress of completion of works to enable the Parish Council to take over the Public spaces. Allotments and play area.

**12.20.1740 Consider quotes from J’s Garden Valet Services for the following:**

**i)** Grass cutting and vegetation maintenance – listed/ancient monument area of St Peters Churchyard at a cost of £190 (per visit)

**ii)** Maintenance fee for seven hanging baskets (includes watering and plant/compost changes) £50 per month

**iii)** Height reduction of vegetation adjacent to the compound

**12.20.1741 COVID 19 report**

**12.20.1742 Updates**

**i)** Playing field works

**ii)** Alresford Station House

**iii)** Alresford Railway Station awards

**12.20.1743 District Councillor’s report (Written Report) and 3 min verbal report**

**12.20.1744 Essex County Councillor Report (Written Report) and 3 min verbal report**

**12.20.1745 Council to consider reimbursement of conference call charges for 2nd**

**December 2020 meeting**

**12.20.1746 Clerk’s report**

**i)** Meeting dates for 2021

**12.20.1747 Play equipment inspections**

Council to consider frequent professional inspections of play equipment

(documentation to be provided of the options available).

**12.20.1748 Highways report**

**12.20.1749 PCSO report**

**12.20.1750 Councillors’ to raise any matters they feel should be brought to the attention of the Council** (1 minute each councillor).

**12.20.1751 Meeting Ends**

Michelle Salazar – Parish Clerk & Proper Officer – 26/11/2020