**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held via ‘remote access’ at 7.30pm on Wednesday 3rd June 2020.

You are hereby summoned to attend by ‘remote attendance’ the Parish Council meeting of Alresford Parish Council, for the purpose of transacting the following business:

**AGENDA**

**06.20.1585 Apologies for Absence**

**06.20.1586 Declarations of Interest**

**06.20.1587** **Minutes of the last monthly meeting**

To approve the minutes of the meeting from 6th May 2020.

**06.20.1588 Finance Report for May**

Council to approve.

**06.20.1589 Review of Governance**

Documents to be reviewed; Finance Regulations, Insurance, Asset Register, Risk Assessment and Standing Orders. Clerk to report.

**06.20.1590 District Councillor’s report (Written Report) and 3 min verbal report**

**06.20.1591 Essex County Councillor Report (Written Report) and 3 min verbal report**

**06.20.1592 COVID-19 report (verbal)**

**06.20.1593 Personnel Committee Meeting report (verbal)**

**06.20.1594 Councillor’s to raise any matters they feel should be brought to the attention of the Council** (1 minute each councillor).

**06.20.1595 Council to consider reimbursement of conference call charges for 3rd June 2020 meeting**

**06.20.1596 PCSO report**

**06.20.1597 Neighbourhood Plan update (verbal)**

**06.20.1598 Meeting Ends**

Michelle Salazar – Parish Clerk & Proper Officer – 28/05/2020