**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Notice of meeting**

Meeting to be held via ‘remote access’ at 7.30pm on Wednesday 4th November 2020.

You are hereby summoned to attend by ‘remote attendance’ the Parish Council meeting of Alresford Parish Council, for the purpose of transacting the following business:

 **AGENDA**

**11.20.1701 Apologies for Absence**

**11.20.1702 Declarations of Interest**

**11.20.1703** **Minutes of the last monthly meeting**

To approve the minutes of the meeting from 7th October 2020.

**11.20.1704 Public Forum** (members of the public and guests can address the council or submit written questions/statements). Time limit 3 mins per person. Item limited to 10 minutes.

**11.20.1705 Finance Report for October 2020**

Council to approve.

**11.20.1706 Planning:**

**i)** 20/01140/FUL Miss Danielle Simmonds Removal of Condition 2 of 01/02192/FUL to allow use of the unit as a hair salon (Use Class E). 45 Station Road Alresford Colchester Essex CO7 8BU (decision made via email) – **Information only**

**ii)** 20/01315/FUL Mr E Caro Proposed change of Use from B1 use to A1 shop (food) use. Unit 1 Alresford Business Centre Colchester Main Road Alresford Colchester Essex CO7 8DJ

**11.20.1707 Waste bin required to replace damaged bin at start of PRoW adjacent to St Peters Church (footpath 19). Cost of bin and installation £260.00.**

**11.20.1708 5 year environment plan progress update**

**11.20.1709 Resident request to sow wild flower seeds on verges in Cockaynes Lane**

**11.20.1710 Council to consider having burglar alarm system monitored by a security firm who will respond to alarm activations. Annual cost of £300 (this can be shared with the football club)**

**11.20.1711 St Peters Church**

Alresford Parish Council to resolve to be responsible for grass cutting of the area of the site designated as part of the scheduled ancient monument grounds. Council to also continue payment for invoiced works or carry out other works via its contractor to improve the cemetery and environs including removing dead trees and planting replacement trees.

**11.20.1712 Council to approve Miss Amber Peck to take part in work experience with the council (working remotely)**

**11.20.1713 The Essex Playing Fields Association awards - update**

**11.20.1714 Subject Access Request update**

**11.20.1715 Finance**

i) Finance Committee meeting report

ii) Council to approve a budget for 2021-22 of £87,002.10

**11.20.1716 Staunton Gate – Update on commuted sum and public open space maintenance. Quote for extra grass cutting received.**

**11.20.1717 COVID-19 update**

**11.20.1718 Advert to be placed for a litter picking contractor. Personnel Committee to administer.**

**11.20.1719 Neighbourhood Plan update**

**11.20.1720 Criminal damage to play area fencing - update**

**11.20.1721 Bench seat and disabled viewing area at the Creek (PRoW 157, footpath 12)**

Council to consider approval of progressing the project to completion.

**11.20.1722 National Allotment Society membership**

Council to consider joining the NAS. Membership cost £55 (+VAT) per year.

**11.20.1723 Letter to the Essex Association of Local Council**

Council to consider writing to the EALC in regards to the recent AGM and proposed constitutional amendments.

**11.20.1724 Committee meetings - Forthcoming meetings to be announced**

**11.20.1725 District Councillor’s report (Written Report) and 3 min verbal report**

**11.20.1726 Essex County Councillor Report (Written Report) and 3 min verbal report**

**11.20.1727 Council to consider reimbursement of conference call charges for 4th November 2020 meeting**

**11.20.1728 PCSO report**

**11.20.1729 Councillors to raise any matters they feel should be brought to the attention of the Council** (1 minute each councillor).

**11.20.1730 Meeting Ends**

Michelle Salazar – Parish Clerk & Proper Officer – 29/10/2020