

ALRESFORD PARISH COUNCIL

NOTICE OF COMMITTEE MEETING - THE FINANCE COMMITTEE

Tuesday 21st November 2023 at 10.00am

To: Members of the Alresford Parish Council Finance Committee

You are hereby summoned to attend a meeting of the Finance Committee to be held on Thursday 21st November 2023 in the Pavilion, Ford Lane.

The press and members of public are cordially invited to attend.

Agenda

- 23/001 Apologies for absence:** To note any apologies.
- 23/002 Declaration of interests:** To state any interests in the below agenda items.
- 23/003 Minutes of the last Meeting:** To approve and sign the minutes of the meeting of the 21st November 2022.
- 23/004 To receive an update on actions from the last meeting not covered elsewhere in this agenda.**
- 23/005 Summary of 1st and 2nd Quarters of 2023/24.**
The summary has been circulated. To review any material variances and answer any questions. To review reserves.
- 23/006 Draft Budget for 2024/25.**
To review a draft budget and discuss a precept recommendation for 2024/25. (To be finalised once the tax base figures are known).
- 23/007 Barclaycard credit limit.**
To discuss making a recommendation to council to increase the credit limit from £500.
- 23/008 Budgetary control and authority to spend.**
Financial Regulation 4.1. To consider making a recommendation to council to increase the limit on the following delegated authority:
the Clerk or RFO/Assistant Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £500.
- 23/009 Financial Regulations.**
Review of Financial Regulations. This may possibly be deferred until the next meeting.
- 23/010 Date of next meeting.**
The next meeting will be to review the third quarter finances.
- 23/011 Review of quarterly bank reconciliations by a non-signatory of the bank account.**
- 23/012 Meeting closes.**