

# ALRESFORD PARISH COUNCIL

## NOTICE OF COMMITTEE MEETING - THE FINANCE COMMITTEE

Wednesday 24<sup>th</sup> February 2021 at 2.15pm

### To: Members of the Alresford Parish Council Finance Committee

You are hereby summoned to attend the remote meeting of the Finance Committee to be held on-line on Wednesday 24<sup>th</sup> February 2021.

The press and members of public are cordially invited to attend. If you wish to attend please contact the Responsible Financial Officer, Angela Baxter, on rfoapcessex@outlook.com.

### Agenda

- 20/001 Apologies for absence:** To note any apologies.
- 20/002 Declaration of interests:** To state any interests in the below agenda items.
- 20/003 Minutes of the last Meeting:** To approve and sign the minutes of the meeting of the 22<sup>nd</sup> October 2020.
- 20/004 To receive an update on actions from the last meeting not covered elsewhere in this agenda.**
- 20/005 Payroll Provision**  
To review providers to commence the council's payroll from April 2021, for recommendation at the March council meeting.
- 20/006 Accounts Packages**  
To review different providers of accounts packages for local council to potentially use for the 2021/22 financial year. To discuss a recommendation to make at the March council meeting.
- 20/007 To approve payment of the following invoice:**  
Invoice Date 08/02/21 Ellisons Solicitors – Legal Services £826.50 net, £165.30 VAT Total Payment £991.80.
- 20/008 Summary of 3<sup>rd</sup> Quarter of 2020/21.**  
The summary has been circulated. To review any material variances and answer any questions.
- 20/009 Meeting closes**

Angela Baxter – Assistant Parish Clerk & RFO  
19<sup>th</sup> February 2021