

Alresford Parish Council - December 2020 Finance Report

	INV. DATE	PAY METHOD	PAYABLE TO/FROM	DESCRIPTION	INVOICE NO	NET	PAYE/NI	VAT	PAYMENT	INCOME
<b>Pavilion</b>										
1	22/12/20	D/D	Talk Talk	Phone and internet	21787452	£48.95	£0.00	£9.79	£58.74	
2	01/12/20	D/D	Octopus	Electricity for Pavilion. Paid.	KL-4C676188-0003	£57.84	£0.00	£2.89	£60.73	
3	31/12/20	B/T	Elysia Thompson Cleaning	Cleaning of the Pavilion. To include a Covid 19 allowance of £25.	2021-0052	£82.50	£0.00	£0.00	£82.50	
4	01/12/20	B/T	Tower Security (Tendring) Ltd	Annual Retainer for key holding an alarm response (Dec 20-21). Paid.	INV-9928	£216.30	£0.00	£43.26	£259.56	
5	30/11/20	B/T	TTSS	Digi air connection fee, 3 x fob for Tower Security, digi air monitoring, expander card.	12687	£363.85	£0.00	£72.77	£436.62	
6	02/12/21	B/T	Mrs M Salazar	Electric shutter keys x 2	receipt	£10.00	£0.00	£0.00	£10.00	
<b>Staff Costs</b>										
7	31/12/20	B/T	Mrs M Salazar	December Salary. Paid.	December	£1,052.66	£69.68	£0.00	£982.98	
8	31/12/20	B/T	Mrs A Baxter	December Salary. Paid.	December	£219.07	£0.00	£0.00	£219.07	
9	31/12/20	B/T	Mr M Coham	December Salary. Paid.	December	£230.00	£31.80	£0.00	£198.20	
10	31/12/20	B/T	HMRC	3rd Quarter PAYE & NIC	December	£416.43	£0.00	£0.00	£416.43	
11	31/12/20	B/T	Mrs M Salazar	Covid 19 Allowance (PAYE/NIC to be reported with January payroll)	January	£150.00	£0.00	£0.00	£150.00	
12	31/12/20	B/T	Mrs A Baxter	Covid 19 Allowance (PAYE/NIC to be reported with January payroll)	January	£100.00	£0.00	£0.00	£100.00	
13	31/12/20	B/T	Mr M Coham	Covid 19 Allowance (PAYE/NIC to be reported with January payroll)	January	£25.00	£0.00	£0.00	£25.00	
<b>Playing Field</b>										
14	30/12/20	B/T	J's Garden Valet Services Ltd	Gardening services for December.	INV-2496	£478.40	£0.00	£95.68	£574.08	
<b>Street Lighting</b>										
15	02/12/20	D/D	EON	Electricity for street lights. Paid.	H193A02B0E	£185.08	£0.00	£9.25	£194.33	

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<b>Allotments</b>									
16	02/12/21	D/D	Castle Water	Water for the period 01/10/20 - 30/03/21	0003010399	£53.42	£0.00	£0.00	£53.42
<b>General Expenses</b>									
17	TBA	B/T	CSH Environmental Ltd	Waste collection 8/12 & 22/12	TBA	£30.26	£0.00	£6.05	£36.31
18	11/12/20	B/T	Amberol Limited	650mm self watering cup and saucer half unit - black. Paid.	20049	£714.56	£0.00	£142.91	£857.47
19	10/12/20	B/T	EALC	Councillor Training Day 1 - 6th Feb 2021. Cllr Swash.	13424	£100.00	£0.00	£20.00	£120.00
20	10/12/20	B/T	EALC	Councillor Training Day 2 - 20th Feb 2021. Cllr Swash.	13436	£100.00	£0.00	£20.00	£120.00
21	10/12/20	B/T	Osborn London	PPE, Pavilion and cleaning supplies	105538	£77.20	£0.00	£15.44	£92.64
22	12/01/20	B/T	Barclaycard (Zoom)	Zoom Standard Pro Monthly	INV55180370	£11.99	£0.00	£2.40	£14.39
23	04/12/20	B/T	Community Action Suffolk	Additional insurance premium for increase in fidelity cover as recommended by our internal auditor. Paid.		£14.68	£0.00	£0.00	£14.68
24	28/11/21	B/T	The Alresford Advertiser	PC News Additional Page Dec/Jan issue	2651	£25.00	£0.00	£0.00	£25.00
<b>Grants</b>									
							£0.00	£0.00	£0.00
<b>PW Loans</b>									
						£0.00	£0.00	£0.00	£0.00
<b>Chairman's Allowance</b>									
						£0.00	£0.00	£0.00	£0.00

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<b>Office Expenses</b>									
					£0.00	£0.00	£0.00	£0.00	
<b>Total monies out</b>					<b>£4,763.19</b>	<b>£101.48</b>	<b>£440.45</b>	<b>£5,102.16</b>	
								£5,102.16	
<b>Petty Cash Payments</b>									
					£0.00	£0.00	£0.00	£0.00	
<b>Income</b>									
									£0.00
<b>Total monies in</b>					<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>		<b>£0.00</b>

Report approved by full council in remote meeting 6th January 2021 agenda item 01.21.1756. Signed \_\_\_\_\_ Chairman