

Alresford Parish Council Finance Report for November 2023

|                        | INV. DATE | PAY METHOD | PAYABLE TO/FROM                      | DESCRIPTION   | INVOICE NO       | NET      | PAYE/NI | VAT     | PAYMENT   |
|------------------------|-----------|------------|--------------------------------------|---|------------------|----------|---------|---------|-----------|
| <b>Pavilion</b>        |           |            |                                      |   |                  |          |         |         |           |
| 1                      | 03/11/23  | D/D        | Talk Talk                            | Phone and internet. The refund is a credit to the account so future invoices will not be paid until the credit is used. | 25484312         | -£256.15 | £0.00   | -£51.23 | -£307.38  |
| 2                      | 22/11/23  | D/D        | Talk Talk                            | Phone and internet. Account in credit.  | 25537860         | £27.98   | £0.00   | £5.60   | £33.58    |
| 3                      | 07/11/23  | D/D        | Octopus                              | Electricity for Pavilion.   | KI-4C676188-0038 | £508.18  | £0.00   | £101.64 | £609.82   |
| 4                      | 24/11/23  | B/T        | K Harding Cleaning Services          | Pavilion Cleaning.  | 0000010          | £270.66  | £0.00   | £0.00   | £270.66   |
| 5                      | 23/11/23  | B/T        | Barclaycard (Amazon)                 | PIR replacement.  |                  | £34.07   | £0.00   | £6.81   | £40.88    |
| 6                      | 01/12/23  | B/T        | Tower Security                       | Annual retainer for key holding and alarm response December 23 - 24.  | INV-14322        | £275.00  | £0.00   | £55.00  | £330.00   |
| 7                      | 07/11/23  | B/T        | Tendring Telecoms & Security Systems | Annual CCTV service   | 29773            | £375.00  | £0.00   | £75.00  | £450.00   |
| <b>Staff Costs</b>     |           |            |                                      |   |                  |          |         |         |           |
| 8                      | 28/11/23  | B/T        | Payroll Summary                      | Employee salaries x 4 and pension contribution. November Back pay. Paid.  |                  |          |         | £0.00   | £2,779.98 |
| <b>Playing Field</b>   |           |            |                                      |   |                  |          |         |         |           |
| <b>Street Lighting</b> |           |            |                                      |   |                  |          |         |         |           |
| 9                      | 04/11/23  | D/D        | Npower                               | Electricity for Streetlights October 2023. Remaining credit on account £142.27 so net to pay of £61.67.                 | IN08873565       | £194.23  | £0.00   | £9.71   | £203.94   |
| <b>Allotments</b>      |           |            |                                      |   |                  |          |         |         |           |
| 10                     | 03/11/23  | B/T        | Castle Water                         | Water for October 2023. Paid.   | 10000581691      | £6.82    | £0.00   | £0.00   | £6.82     |

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| <b>General Expenses</b> |           |     |   |  |            |           |         |         |           |
| 11                      | TBA       | B/T | J's Garden Valet Services Ltd           | Gardening services for November. Grass cutting and churchyard maintenance. Watering of baskets £80. Invoice not yet finalised. | INV-3561   | £903.24   | £0.00   | £180.65 | £1,083.89 |
| 12                      | 30/11/23  | B/T | CSH Environmental Ltd                   | Waste collection x 4. Excess weight £3.52  | P630600    | £74.12    | £0.00   | £14.82  | £88.94    |
| 13                      | TBA       | D/D | Luminite Electronics                    | 1GB SIM Tariff.  | TBA        | £20.00    | £0.00   | £4.00   | £24.00    |
| 14                      | 23/11/23  | B/T | Essex Woodlands                         | 13ft Christmas tree. Paid.   | 2793       | £169.00   | £0.00   | £0.00   | £169.00   |
| 15                      | 01/11/23  | B/T | Alresford Advertiser                    | Subsidy Oct/Nov 2023. PC News.   | 301        | £175.00   | £0.00   | £0.00   | £175.00   |
| 16                      | 01/10/23  | B/T | Euroloos Limited                        | Single portable toilet October 23  | 329534     | £243.56   | £0.00   | £48.71  | £292.27   |
| 17                      | 07/11/23  | B/T | Cllr A Wiggins                          | Remembrance Day wreath.  |            | £20.00    | £0.00   | £0.00   | £20.00    |
| 18                      | 22/11/23  | B/T | Barclaycard (Amazon)                    | Christmas tree decorations   |            | £111.29   | £0.00   | £20.41  | £131.70   |
| 19                      | 02/11/23  | B/T | Barclaycard (White Ribbon UK)           | Support membership. Paid.  |            | £180.00   | £0.00   | £0.00   | £180.00   |
| 20                      | 03/11/23  | B/T | Mr M Cooke (Anglia Bulb Company)        | Bulbs. Paid.   | 14833      | £54.95    | £0.00   | £10.00  | £64.95    |
| 21                      | 18/11/23  | B/T | Cllr F Belgrove                         | Christmas tree decorations   |            | £13.32    | £0.00   | £2.67   | £15.99    |
| 22                      | 17/11/23  | B/T | Glasdon UK Limited                      | Clifton picnic table   | SI8747877  | £862.01   | £0.00   | £172.40 | £1,034.41 |
| 23                      | 06/11/23  | B/T | Police and Crime Commissioner for Essex | PCSO 1st July to 30th September 2023.  | 1800013882 | £4,909.14 | £0.00   | £0.00   | £4,909.14 |
| 24                      | 14/11/23  | B/T | RCCE                                    | Membership renewal   |            | £60.50    | £0.00   | £12.10  | £72.60    |
| 25                      | 31/10/23  | B/T | WJR Mechanical Services                 | Install new expansion vessel.  | 9228       | £100.00   | £0.00   | £20.00  | £120.00   |

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| <b>PW Loans</b>             |          |                 |                           |            |  |                   |                |                |                   |
|                             | D/D      |                 |                           |            | £0.00                                      | £0.00             | £0.00          | £0.00          |                   |
| <b>Chairman's Allowance</b> |          |                 |                           |            |  |                   |                |                |                   |
|                             | B/T      |                 |                           |            | £0.00                                      | £0.00             | £0.00          | £0.00          |                   |
| <b>Office Expenses</b>      |          |                 |                           |            |  |                   |                |                |                   |
| 26                          | 11/11/23 | B/T             | Mrs A Baxter              |            | Acer laptop for RFO. Paid.                 | £487.56           | £0.00          | £97.51         | £585.07           |
| <b>Total monies out</b>     |          |                 |                           |            |  | <b>£12,994.08</b> | <b>£394.62</b> | <b>£785.80</b> | <b>£13,385.26</b> |
|                             |          |                 |                           |            |  |                   |                | £13,385.26     |                   |
| <b>Petty Cash Payments</b>  |          |                 |                           |            |  |                   |                |                |                   |
|                             |          |                 |                           |            |  | £0.00             | £0.00          | £0.00          | £0.00             |
| <b>Income</b>               |          |                 |                           |            |  |                   |                |                |                   |
|                             |          |                 |                           |            |  |                   |                | <b>INCOME</b>  |                   |
| 1                           | 30/11/23 | B/T             | Tendring District Council |            | Recycling credits July - Sep 23            | £660.86           | £0.00          | £0.00          | £660.86           |
| 2                           | 20/11/23 | B/T             | Charge My Street          |            | Electricity usage for EV for September 23. | £138.97           | £0.00          | £0.00          | £138.97           |
| 3                           | 15/11/23 | B/T             | Allotment holder          |            | Allotment fee half year.                   | £10.00            | £0.00          | £0.00          | £10.00            |
| <b>Total monies in</b>      |          |                 |                           |            |  | <b>£809.83</b>    | <b>£0.00</b>   | <b>£0.00</b>   | <b>£809.83</b>    |

Report and payments approved by full council in meeting 6th December 2023 agenda item 12.23.239. Signed \_\_\_\_\_ Parish Clerk

Signed \_\_\_\_\_ Chairman