**ALRESFORD PARISH COUNCIL**

**Minutes of the Pavilion Management Committee Meeting Held on the 22nd August 2019 at 7.30pm**

**Present:** Cllr. F. Belgrove**,** Cllr. Wiggins, Brian Martin, Chris Sanderson, Cllr. L. Belgrove and Cllr. Osborne

**Also present:** 0 members of the public, and the Clerk.

Cllr. F. Belgrove welcomed all to the meeting.

The Committee were advised that the Chairman of the Parish Council should chair the meeting of any committee he attends, in his absence the Vice-Chairman would stand in.

Thanks was given to Cllr. Wiggins for serving the last 3 years as elected Chairman.

**08.19.240 Election of Chairman**

Due to the above Cllr. F. Belgrove was made Chairman.

**08.19.241 Appointment of Proper Officer (if required)**

The Clerk was present.

**08.19.242 Apologies for absence:** D. Balls and R. Milburn gave apologies.

**08.19.243**  **Minutes of the last monthly meeting:** Minutes from 15th April 2019 were agreed, Cllr. Wiggins proposed and Cllr. Osborne seconded, 2 abstentions. Overall in favour.

**08.19.244 Declarations of Interest:** B. Martin declared an interest due to his involvement with ACRFC, C. Sanderson declared an interest sue to his involvement with Alresford Village Hall.

**08.19.245 General updates**

*(i)**Borehole on playing field* – Thanks was given to Russell Pugh for all the work he had put into getting the information ready for submission. £35k was the amount required, preparing full grant funding. Cllr. Osborne supported the project as it would benefit the Pavilion in several ways. A break down was suggested of the expenses. Wivenhoe have done something similar, could the committee visit to see how it works and speak to someone about what they did. C. Sanderson asked if a trench could be dug for a ground heat supply.

*(ii) Hand dryers/paper towel dispensers* – Hand dryers had been installed. It was suggested that the dispensers would be removed on a trial period.

*(iii) Alcohol licence for Pavilion bar* – The Football Club Treasurer was in the process of getting a copy of it. Cllr. F. Belgrove asked if the Treasurer could report back to the Parish Council. It was confirmed the License was valid.

*(iv) TV licence renewal* – Cllr. Wiggins to enquire with TDC on whether the Pavilion needs a public performance licence and a license to cover showing motion pictures.

*(v) Lighting along fence line from Pavilion to car park*

C. Sanderson had now fitted two lights, need to wait for the winter to see if the solar part of the lights works well.

**08.19.246 Contract cleaner review**

R. Milburn was due to have an operation and would be unable to work for around 3 months (minimum) depending on recovery. If R. Milburn was unable to continue with the role, the position would need to be advertised.

**08.19.247 Fencing at the compound**

The edging of the green fencing is away from the brick work. Recommendation made to put forward to the Parish Council for a future agenda item, but in the meantime a request was made to get a company out and quotes for the work.

**08.19.248 Advertising of the Pavilion facility**

On-line booking system. At the next Village Hall meeting it will be put forward regarding changing to an on-line system. More advertising needed, suggestion made for a 360oc video of the facility.

Future agenda item for a veranda also requested.

**08.19.249 Items for next meeting**

* Ground source heating
* Solar panels
* CCTV for internal and external CCTV better recognition of vehicles/people
* Budget/spend.

**08.19.250 Date for next meeting(s)**

21st November 2019

**08.19.251 Meeting closed 11.06am**

**Chairman sign:………………………………………… Date:…………………………………….**