**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**Minutes of the Parish Council Meeting (held by telephone conference) on 3rd February 2021**

**Cllrs. present (remote attendance):** Cllr. F. Belgrove (Chairman), Cllr. Osborne, Cllr. Wiggins, Cllr. Hammick, Cllr. Clark, Cllr. Housden, Cllr. Swash and Cllr. L. Belgrove.

**Also present (remote attendance):** Parish Clerk, Cty. Cllr. Goggin and Cllr. Scott (arriving late due to attending another meeting prior) and 0 members of the public.

 **Minutes**

**Announcement(s):**

1. The Parish Council were aware of difficulties with the current lock down, the village voluntary group was still available for emergency shopping and medication deliveries. Tendring Eldercare were offering a service still too.

**02.21.1772 Apologies for Absence**

There were none.

**02.21.1773 Declarations of Interest**

Cllr. Swash declared an interest regarding agenda item 02.21.1777 no. 15. Cllr. F. Belgrove declared an interest in agenda item 02.21.1777 no. 17. Cllr. Hammick and Cllr. F. Belgrove declared an interest in agenda item 02.21.1786.

**02.21.1774** **Minutes of the last monthly meeting**

The minutes of the meeting from 6th January 2021 were agreed.

**Action: Clerk to update website.**

**02.21.1775 Public Forum** (members of the public and guests can submit written questions/statements). Time limit 3 mins per person. Item limited to 10 minutes.

No questions.

**02.21.1776 Co-option of councillors**

Council to consider 2 applications for the current vacancies.

Cllr. F. Belgrove went through the item. It was proposed that Mr Alistair Broom be co-opted onto the council. All in favour.

It was proposed that Ms Julia Claremont-Brown be co-opted onto the council. All in favour.

**Action: Clerk to issue paperwork, and update website.**

**02.21.1777 Finance Report for January 2021**

Reimbursement payment to be arranged for Cllr. Osborne for the Christmas tree.

The Finance Report was approved.

**Action: RFO to process payments.**

**02.21.1778 Planning:**

**i)** 20/01769/FUL Mr Gowans Proposed single storey extension - variation to roof as approved under 20/00740/HHPNOT. Grange Lodge Wivenhoe Road Alresford Colchester Essex CO7 8BG

Comment: No objection.

**ii)** 20/01766/FUL Mrs J Tinneveld Proposed new shopfront. 45 Station Road Alresford Colchester Essex CO7 8BU

Comment: No objection.

**iii)** 21/00096/TPO Mr A Wilkinson 1 No. Oak - crown reduction by 25%. 5 Chestnut Road Alresford Colchester Essex CO7 8DR

Comment: No objection

**Action: Clerk to update planning portal.**

**02.21.1779 Neighbourhood Plan interim report**

Cllr. Clark gave a report to the council. Thanks was given to everyone involved.

**02.21.1780 Temporary signage for wildflower areas**

Cllr. Osborne and the Clerk to arrange signage.

**02.21.1781 Community Reach plaque**

*Council to approve installation of a plaque acknowledging the financial contribution towards the garden project located outside of the Station Road shops.*

All approved. Contact Community Reach to see if any specific wording to be used.

**02.21.1782 Payroll provider**

*Council to consider replacement provider.*

The Clerk and Cllr. F. Belgrove informed the council of the item. For the March agenda prices and information will be provided so a final decision can be made.

**02.21.1783 Project reports**

*i) Lamp-post mounted planters* – Planters have arrived, licence to be applied for from ECC for having baskets on ECC lamp posts (up to 10 weeks for application to be processed).

*ii) Bench and viewing area Alresford Creek* – A grant was applied for to cover half the cost of the project.

*iii) Litter bins* – A replacement bin to be installed at the footpath entrance near St. Peters Church. Another bin will be installed next to public right of way footpath 7 along Wivenhoe Road near Cloverlands.

**02.21.1784 Pavilion keys and alarm fob allocation review**

*1. Who has keys to the office;* Cllr. F. Belgrove, Cllr. Osborne, Clerk, RFO & Assistant Clerk, one spare key.

*2. Additional alarm fobs* – It was agreed to purchase 3 additional fobs.

**Action: Clerk to order fobs.**

**02.21.1785 Rental charges for Alresford Colne Rangers FC**

*Council to consider no fee for 1 year due to COVID 19 crisis restrictions.* Agreed.

**Action: Clerk to inform Alresford Colne Rangers FC of decision.**

**02.21.1786 Allotment fees for 2021/22 (Wivenhoe Road)**

*Council to consider no fee for 1 year due to COVID 19 crisis restrictions.* Agreed.

**Action: Clerk to inform all allotment holders.**

**02.21.1787 Wivenhoe Road ‘entrance area’ suggested alterations (Cllr. Swash)**

Clerk to arrange a meeting for the Environment Working Party to discuss options inc. Cllr. Swash.

**02.21.1788 COVID-19 update**

Cllr. Osborne explained what happened when trying to book a COVID-19 test. Cllr. Housden expressed he had a very positive experience.

**02.21.1789 District Councillor’s report (Written Report) and 3 min verbal report**

See appendix 1.

**02.21.1790 Essex County Councillor Report (Written Report) and 3 min verbal report**

See appendix 2.

**02.21.1791 Council to consider reimbursement of conference call charges for 3rd February 2021 meeting**

It was agreed.

**02.21.1792 PCSO report**

Previously circulated. Noted.

**02.21.1793 Councillor’s to raise any matters they feel should be brought to the attention of the Council** (1 minute each councillor).

There were none.

**02.21.1794 Meeting ended at 21.04pm**

Chairman/Vice Chairman signed:…………………………………… Date:…………………………

**District Councillor report – February 2021**

**Tendring**

We attended a virtual Full Council Meeting where Part 1 of the Local Plan was ratified unanimously by Councillors. Now Phase II starts.

Tendring have given out £38m in grants to businesses.

We attended a virtual All Members Briefing where Dr Mike Gogarty from Essex CC and Pam Green from North Essex Clinical Commissioning Group (CCG) spoke to us about the roll out of the vaccinations. We were able to email the CCG with resident’s details so that they could get their vaccination.

Ian Davidson has been emailing out the latest Covid information.

Gary attended a virtual Resources and Services Committee where they talked about

Ann had a virtual Standards Committee this morning – Wednesday.

Alresford

We continue to give out recycling boxes and deliver medicines to residents.

We have helped a Ford Lane resident and also a resident in Wivenhoe Road.

**Essex County Council report/notes – February 2021**

Thanks, given to Cty. Cllr. Goggin for putting through the Locality Grant for the bench.

* Very busy time, surface water drains and potholes. Education, back to school, track and trace and vaccinations.
* Worst fail in January for rain fail in 23 years, worst combined December and January in 98 years. Great deal of surface water causing issues with the water table being so high.
* Pictures of flooding issues sent to Cty. Cllr. Goggin from a resident via the Clerk, continue to report issues they will be dealt with as soon as possible.
* Road works being carried out on the B1027 to Wivenhoe Road.
* Grant funding received, please spend it before the 31st March 2021.
* No increase in tax from ECC. National Levy will be applied.
* Local Highways Panel; Cllr. F. Belgrove and Cty. Cllr. Goggin attended, speed and survey work to be carried out when lockdown restrictions lifted.
* Back to school; a constant debate trying to make sure children and staff get back to school safely.
* Meeting with Cllr. Kevin Bentley (portfolio holder for Highways), Hertfordshire method dealing with highways issues, Essex County Council doesn’t have their own standing orders they adopt the national ones which can be frustrating regarding criteria. ECC looking at taking on some of Hertfordshire ideas, meetings attended.