

ALRESFORD PARISH COUNCIL

Parish Council Meeting

Minutes of the Annual Parish Council Meeting held on 3rd November 2021

at 7.30pm in the Pavilion, Ford Lane, Alresford

Cllrs. present:

Cllr. F Belgrove (Chairman),
Cllr. E. Osborne (Vice Chairman),
Cllr. A. Broom
Cllr. J. Claremont-Brown
Cllr R. Swash
Cllr L. Belgrove
Cllr. G. Scott,
Cllr. A. Wiggins

Also present:

Parish Clerk/Proper Officer M Cooke
County. Cllr. A. Goggin

Members of the public x5

Announcements:

Chairman Cllr F Belgrove announced Increase in covid rates locally, suggests attendees should feel free to wear a mask if they choose to do so, and mentioned the installation of a heating and ventilation system by Mr A Smith, with grants from Essex County Council.

Cllr F Belgrove announced that the item heading **11.21.1985 Planning Committee** should read Planning Matters and that the full discussion of all councillors on Planning Matters would be forthcoming, and all councillors present would vote.

Cllr F Belgrove announced Intention for post meeting Christmas drinks and nibbles after December meeting.

11.21. 1980 Apologies for Absence

Cllr J. Housden.
Cllr. S. Clark.
Cllr. S. Hammick,

11.21.1981 Declarations of Interest

Cllr Scott declared interest in **Item 11.21.1998** for himself and Cllr Wiggins.

11.21.1982 Minutes of the last monthly meeting

Cllr F Belgrove highlighted two small alterations, clarifications added to Octobers' minutes.

Items 1963 changed to amalgamation **of 1963/1964**, and **item 1978**

Cllr Claremont-Brown proposed
Cllr Scott seconded.

Amended minutes agreed x5.
2 abstentions from councillors not at previous meeting.

The minutes of the meeting from 6th of October 2021 were agreed and accepted,
Action: Minutes to be added to the Parish Council website.

10.21.1983 Public Forum (members of the public and guests can address the council – social distancing restrictions apply).

A member of the public spoke; Addressing council over the speeding on Wivenhoe road. Ford lane, mud and dirt and width restriction will cause issues with public. Hedges need cutting back on Colchester main road. Cllr Belgrove, announces Hedges are responsibility of land owners, and road clearance is a TDC responsibility Cllr Scott replies re road sweeping and TDC assessment of roads.

Another member of the public spoke with concern of the energy deal and deadlines. Have we missed the deadlines? Millenium garden maintenance, and a lack of volunteers is impacting the standard of maintenance around the village. MOP spoke of flowering baskets dying off. Cllr F Belgrove replies and will be re-looked at. MOP discussed the drains and pipes being cleaned at Ford Lane, impressed with the time taken to clear the drains although two are still blocked.

A third member of the public spoke to thank Councilors for attending Wyvernood, and to offer councilors unable to attend on that date, to do so on a second visit to be organized with the clerk liaising with the Management team at Wyvernwood. MOP also mentioned that the Elm hedge on Ford Lane, will be laid, taking the hedge back from the road by approximately 2 feet.

11.21.1984 Finance

Cllr F Belgrove introduced Octobers' finance report and the forthcoming Finance committee meeting. Special note was made of income received in October.

- i) October Finance Report (See Appendix 1)– Cllr Broom proposed to accept report, Cllr Osborne seconded, Carried unanimously.
- ii) Finance updates. Finance committee scheduled for 10th of November will be postponed to the following week.

11.21.1985 Planning Matters

Recommendations x2 Applications:

Clerk presents on screen the two planning applications.

Cllr Osborne leads. Cllr F Belgrove notes error in architects plan title of "proposed" should read "existing".

Clerk reads out Cllr S Clarks commentary on planning matter.

Matters are discussed fully by council present.

19.50hrs Cllr Wiggins arrives from another meeting.

Council votes

21/01702/FULHH 12 Cox Road Alresford Colchester Essex CO7 8EJ

Cllr Osborne proposes to Object, Cllr Clairemont-Brown seconded.

6 councilors vote to Object, 0 vote for the proposal, 2 abstentions as application likely to go to TDC Planning.

21/01732/FUL The Orchards Colchester Main Road Alresford Colchester Essex CO7 8DB

Cllr Osborne leads

Clerk reads out Cllr Clarks commentary on planning matter.

Matters are discussed fully by council present.

Cllr Osborne proposes to Object, Cllr Swash seconded.

Unanimous in objection.

11.21.1986 Status of Committees & Working Parties

Cllr Belgrove mentions councilors should feel comfortable in roles on working parties and committees.

Working parties report back to the council. All meetings to be organized and intentions of meeting to be reported through the Clerk.

11.21.1987 Council to Consider quotation for tree works at St Peters.

Cllr F Belgrove reports that a quotation has been received from a reputable tree surgeon.

Councilors are given sight of this. Quotation relates to felling of dead Elm, ½ of which is already down, Yews in the car park to be managed and pruned, other dead Elms to be managed and felled. The quote of £2040 plus VAT may adjust downwards.

Cllr Scott declares an interest re family burial plot in St Peters church.

Proposed to accept quotation Cllr F Belgrove, Seconded Cllr A. Wiggins, carried unanimously.

11.21.1988 Council to Consider the distribution of:

i: Rock Salt Bags

Cllr F Belgrove announces 1 ton of rock salt at Cllrs home. Would councilors like to have some rock salt? Cllr Osborne discusses that rock salt has other ingredients including molasses and can cause issues for those who store them. Junction of Coach and Main Road would be a good position to site a salt bin. Cllr Scott proposes as an Agenda item for December.

Action: Cllrs to email Clerk if you would like some rock salt.

ii: Siting of Road Salt Bin. Pointer Bus Shelter is a recommended location.

Proposed Cllr L Belgrove, Seconded Cllr G Scott, Carried unanimously.

11.21.1989 Council to consider Provision of sandbags.

Cllr F Belgrove introduces to the need for distribution to residents in flooding incidents.

Clerk presents Cllr A Wiggins, photographs of local flooding. Cllr G Scott and Cllr A Wiggins report they have been discussing this at TDC. Discussion that emergency services have to authorize sandbag distribution. Cllr L Belgrove mentions the need for TDALC and Cop26 planning, and for sandbags to be printed with "APC" as "property of".

Cllr F Belgrove discusses poor response from TDC and Cllr G Scott and Cllr A Wiggins in total agreement.

Resolution: It is resolved that a suggested 12 sandbags are purchased and filled with sand, to be held within Parish Council facilities.

Proposed by Cllr F Belgrove, Cllr E Osborne seconded, Carried Unanimously

11.21.1990 Christmas tree.

Council to consider

i: A recommendation to purchase a Christmas Tree again this year. (Cllr Swash presents).

Cllr Swash proposes to purchase a tree again.

ii: Authorisation of expenditure and details. (Cllr Osborne presents). Cllr Osborne mentions a potential shortage and has a date already booked to see and select tree. Cllr Osborne also suggests memorial aspect for parishioners to hang a bauble in memory of a loved one.

Practical aspects to be considered for hanging baubles. APC Baubles to be hung higher up, and villagers offered space lower down.

Vote for purchase of tree at approx. £120: Proposed Cllr Osborne, Seconded Cllr Swash Carried Unanimously.

Vote for people to hang memorial baubles: Proposed Cllr Osborne, Seconded Cllr L Belgrove. Carried unanimously

ACTION: Cllr Osborne to action.

11.21.1991 Grade 2 Listed Milestone. Requires straightening, near Cockaynes Lane turning at the B1027. Previous agenda item. Resolution: It is resolved that council obtain quotes for alignment and repair.

Proposed Cllr L Belgrove

Seconded Cllr G Scott

Carried: Unanimously.

ACTION: Clerk to obtain quotes.

11.21.1992 Updates.

i: Road Signs.

If councilors spot degraded signs please inform Clerk

ii: Zip Wire Base - Damage to protective rubber mulch. Awaiting repair.

Cllr L Belgrove asks for a whistleblower policy to be utilized/published. Cllr F Belgrove will be mentioning this in the Chairman's report when published in the Alresford Advertiser.

ACTIONED: 09.11.21 Repaired

iii: Kerbstone Repairs - Colne Contracts to be trialed on Chestnut Road. Scheduled for January 2022. Clerk has actioned.

iv: Highways: Speed limits B1027.

Awaiting for ECC Highways strategy. Residents unhappy re speeding in village. Future agenda item.

11.21.1993 School Parking restrictions extension

Resolution: It is resolved that Alresford Parish Council in consultation with Essex CC Highways seek an extension of parking restrictions during school operating hours.

Cllr Scott comments on cars everywhere. Irresponsible parking. Cllr Scott mentions Richard Walker as responsible for Colchester and Tendring Northeast Parking Partnership.

PCSO to further explore and pursue this, Cllr L Belgrove discusses the need to consult with residents and to ensure enforcement of parking issues. The cause is societal with the work stress life balance.

Cllr Scott mentions need for extended restriction markings but not extended times.

11.21.1994 Additional Speed Indicator Device (VAS)

Resolution: It is resolved that subject to part-funding from the County Councillor's fund being available and Essex County Council Highways approval, Alresford Parish Council allocates £1500 towards the purchase of a speed indicator device to assist in tackling speeding vehicle issues.

Cllr A Goggin is given Chairmans dispensation to speak regarding how to word resolution and avail council of Cllr Goggins' funds. Council agrees to allow County Councillor Goggin to speak in addition. Cllr Goggin clarifies the offer regarding VAS signs. APC purchases and APC owns it with claiming VAT back, and Cllr Goggin adds match funding, and arrange site visits.

Cllr Osborne asks council to progress this item.

Cllr F. Belgrove proposed resolution amended to read "It is resolved that subject to part-funding from the County Councillor's fund being available and Essex County Council Highways approval, Alresford Parish Council allocates **UP TO** £3000 towards the purchase of a speed indicator device to assist in tackling speeding vehicle issues.

Cllr L Belgrove proposed, Cllr G Scott seconded, Unanimously carried.

11.21.1995 Bracket and other fixings for the donated VAS device.

Resolution: It is resolved that £150 is allocated for fixings for the donated VAS device.

Proposed resolution Cllr F Belgrove

Seconded Cllr A. Broom.

Carried Unanimously.

Clerk to action purchase of brackets, pole and postcrete.

11.21.1996 Remembrance Day Arrangements

Cllr F Belgrove asked Councilors and MOP's to attend for 10.45am for 11am wreath laying.

Cllr A Wiggins provided wreath from Royal British Legion

11.21.1997 Clerks Report. See Appendix 2

11.21.1998 District Councilor's report (Written Report) and 3 min verbal report. See appendix 3

11.21.1999 Essex County Councilor Report (Written Report) and 3 min verbal report See appendix 4

11.21.2000 Meeting Ends 21:35hrs

Minutes prepared by M. Cooke Clerk and Proper Officer

Appendices

Appendix 1: Finance report

Appendices

Appendix 1: Finance report

Appendix 2: Clerks report

Appendix 3: District Councilors report

Appendix 4: County Councilors report

Alresford Parish Council October 2021 Finance Report

	INV. DATE	PAY METHOD	PAYABLE TO/FROM	DESCRIPTION	INVOICE NO	NET	PAYE/NI	VAT	PAYMENT	INCOME
Pavilion										
1	22/10/21	D/D	Talk Talk	Phone and internet	22894148	£50.95	£0.00	£10.19	£61.14	
2	04/10/21	D/D	Octopus	Electricity for Pavilion. Paid.	KL-4C676188-0013	£260.66	£0.00	£52.13	£312.79	
3	31/10/21	B/T	The Dusting Bunny Cleaning Services	Cleaning Services	2122-0103	£122.50	£0.00	£0.00	£122.50	
4	11/10/21	B/T	iXus Distribution Ltd	Air conditioning unit. Paid.	0A-100268-A	£662.45	£0.00	£132.49	£794.94	
5	30/10/21	B/T	Alresford Village Hall Management Committee	Clean and foul water		£36.91	£0.00	£0.00	£36.91	
Staff Costs										
6	29/10/21	B/T	Mr M Cooke	October salary. Paid.	October	£937.30	£33.54	£0.00	£903.76	
7	29/10/21	B/T	Mrs A Baxter	October salary. Paid.	October	£247.90	£14.60	£0.00	£233.30	
8	29/10/21	B/T	Mr I Thompson	October salary. Paid.	October	£200.00	£40.00	£0.00	£160.00	
9	29/10/21	B/T	Mr S Davies	October salary. Paid.	October	£100.00	£0.00	£0.00	£100.00	
10	29/10/21	B/T	Nest	October pension contribution	October	£29.22	£0.00	£0.00	£29.22	
11	20/10/21	B/T	Nest	September pension contribution. Paid.	September	£32.25	£0.00	£0.00	£32.25	
Playing Field										
12	31/10/21	B/T	J's Garden Valet Services Ltd	Gardening services for October. Grass cutting, churchyard maintenance, hanging basket maintenance, cutting additional verges. Extras: TBA	TBA	£798.40	£0.00	£159.68	£958.08	
Street Lighting										
13	02-Oct	D/D	EON	Electricity for street lights. Paid.	H1A52CC746	£212.72	£0.00	£10.64	£223.36	
Allotments										
		D/D					£0.00	£0.00	£0.00	

Alresford Parish Council October 2021 Finance Report

INV. DATE	PAY	PAYABLE TO/FROM	DESCRIPTION	INVOICE NO	NET	PAYE/NI	VAT	PAYMENT	INCOME
General Expenses									
14	TBA	B/T	CSH Environmental Ltd	Waste collection 12/10 & 26/10.	TBA	£30.26	£0.00	£6.05	£36.31
15	06/10/21	D/D	Luminite Electronics	1GB SIM Tariff	41982	£20.00	£0.00	£4.00	£24.00
16	21/10/21	B/T	DM Payroll Services	Administration of payroll 2021/22 first half year	1762	£82.00	£0.00	£0.00	£82.00
17	26/10/21	B/T	The National Allotment Society	Membership renewal	S21360	£55.00	£0.00	£11.00	£66.00
18	11/10/21	B/T	The Alresford Advertiser	PC News Oct/Nov, Dec/Jan, Feb/Mar. Additional page Oct/Nov.	2761	£100.00	£0.00	£0.00	£100.00
19	05/10/21	B/T	Tendring DC	Service charge 2021/22 for 2 bins, one at the convenience store and one at St. Peters	6811989	£170.96	£0.00	£0.00	£170.96
20	19/10/21	B/T	Clr F Belgrove	HDMI Cable for Pavilion TV screen		£8.99	£0.00	£1.80	£10.79
Grants									
						£0.00	£0.00	£0.00	£0.00
PW Loans									
		D/D				£0.00	£0.00	£0.00	£0.00
Chairman's Allowance									
		B/T				£0.00	£0.00	£0.00	£0.00
Office Expenses									
						£0.00	£0.00	£0.00	£0.00
Total monies out						£4,158.47	£88.14	£387.98	£4,458.31
									£4,458.31
Petty Cash Payments									
						£0.00	£0.00	£0.00	£0.00

Alresford Parish Council October 2021 Finance Report

Income								
1	28/10/21	B/T	Tendring DC	Recycling credits April - June 2021	£698.30	£0.00	£0.00	£698.30
2	27/10/21	B/T	RCCE	Grant for air conditioning unit	£700.00	£0.00	£0.00	£700.00
3	04/10/21	cheque	ACRFC	50% share of weed & feed treatment for sports field	£350.00	£0.00	£0.00	£350.00
4	04/10/21	cheque	ACRFC	50% share of borehole pump and equipment works	£2,501.50	£0.00	£0.00	£2,501.50
5	07/10/21	B/T	Tendring DC	Precept - second instalment	£43,773.00	£0.00	£0.00	£43,773.00
6	06/09/21	B/T	Barclays Premium Account	Interest	£3.77	£0.00	£0.00	£3.77
Total monies in					£48,026.57	£0.00	£0.00	£48,026.57

Report approved by full council in meeting 3rd November agenda item 11.21.1983(i). Signed _____ Chairman

Alresford Parish Council

Clerks report

03.11.2021

Following on from Octobers meeting, there have been a number of actions for the clerk:

- Minutes of September meeting added to website.
- Liaised with Alresford Village Hall trustees, and arranged installation of AC heat and ventilation unit proceed by Council.
- Organised maintenance of millennium garden
- Followed up flooding issues with the Chairman, contacting Essex County Council, Highways and TDC. Chairman and clerk delivered temporary flood prevent n the form f rick salt bags to residents of Wivenhoe road. Whilst still flooding drains are better and improved. We will continue to pursue TDC re sandbags.
- Initiate repair to zip wire, and begun insurance claim for the damage.
- Liaised with TDC, with thanks to Cllrs Scott and Wiggins to arrange recycling bins to be moved and for Tetrapak recycling to be installed.
- Engaged with Colne Contracts to trial kerbstone replacements
- Contacted school head to organise Poster competition t raise awareness of air pollution through idling cars.
- Organise councillors x4 plus the Clerk visit to Wyvernwood, to fact find and inspect the development to further understand the impact locally on tourism, business and employment.
- Attended Fire on Ford Lane with Chairman and offered the PC support to the affected residents in their need to claim- as a supportive admin exercise.
- Arranged Annal Review of RFO with Personnel committee (Cllr F Belgrove & Cllr A Wiggins).

Alresford Parish Council – November 2021

Tendring

GS attended Cabinet where the NP was discussed and GS thanked Officers for the time that they had put into it. Jaywick Sands covered market/managed workspace was discussed. The Resources and Services Committees recommendations were discussed at Cabinet with reference to S106 monies and GS asked whether there was possibility of TandPC having more money from S106.

GS attended the Local Plan and Policy Committee and talked about conservation areas within the TDC area.

St Osyth, Dovercourt, Thorpe and Clacton. The Committee will bring forward other areas. There will be a six week consultation with the general public on each area.

Also talked about was the amount of housing being built in Tendring. The legal figure is 550 per year – this has been met and may go below 550 in 2033. GS asked to have a breakdown of the percentage and increase in housing ward by ward.

There was an update from Gary Guiver with reference to the Garden Communities in West Tendring. Still waiting for an update from the Inspector. GS asked for an update on the link road decision and this should have been discussed on November 1st – still awaiting update.

GS attended the Resources and Services Committee (RSC) and there will be a task and finish group set up with a group Councillors from RSC. General enforcement to housing was discussed.

AW attended Standards Committee.

AW attended an AMB where Gary Guiver gave a presentation – unfortunately I had to leave before this.

Ian Davidson and Neil Stock have discussed safety of Councillors in light of the death of Sir David Amess.

Ian Davidson continues to email out the latest Covid information.

Alresford

GS and AW continue give out boxes and visited new residents on TW North/Bennett Homes site

We have received telephone calls about general issues.

AW helped a resident to complete an online form.

We have continued to receive calls about flooding at the end of Ford Lane – the gullies have been cleaned and a large lump of tar and chippings have been taken away. The drain outside Johann Sebastian will have to be inspected with a camera and possibly the road dug up.

We have had calls about the water leak on the B1027 at the end of Station Road which has now been attended to.

Flooding at the end of Coach Road is ongoing.

Gary and Ann Councillors for Alresford – November 2021

AG notes- Alresford - week commencing 1 Nov '21. [Last meet Oct 6]

1. 26 Oct. Member ECC local community initiative relaunched. **£10,000 available**. An idea only at this stage for discussion. AG organised meeting with provider of mobile VAS & SID signs at St. Osyth. All 5 parishes in my division attended with 2 Cllrs. **Discuss possible options for joint purchase of mobile SID's [speed indicator devices] and VAS's [vehicle activated signs]**. Options regarding funding. Speed awareness campaign. It is an information/educational tool and not immediate prosecution. Councillors to advise if wish to take further for Alresford residents. AG will then Liase police plus. Money needs to be spent before March 22.
2. 26 Nov. Next Kent & Essex Fisheries meeting. Chelmsford.
3. 29 Oct. AG & **Cabinet member for Highways visit Alresford** and surrounding villages. Update on issues including B1027 inclusive plan. Also plus 2 drains. Cllr. Lee Scott.
4. Involved with local resident[s] **surface water issues**. Some drains unblocked. Kerb drains at Coach road/B1027 junction still outstanding. May be a problem elsewhere in system. Record rainfall exacerbates problem. Residents linked to grant options for homes at ECC.
5. 28 Oct AG chairs policy scrutiny Ctte. Place, Services & Economic Growth. Cabinet member[s] for waste reduction & recycling [Cllr Buckley], and Economic renewal, infrastructure & Planning [Cllr Wagland] dated. Task and finish group for local Highway Panel.
6. Oct 8. AG attended Womens Cycle Tour. Congrats TDC again.
7. Oct 11. Members briefing. Winter surfaces. Normally 90 grittings a year. Last winter only 48. Explanation of "**GOOD SAMARITAN ACT 2015**". No law preventing residents or businesses from clearing snow for "common good"!
8. Oct 12. Full ECC Council meeting. A full day. Chelmsford. Many issues. Launch and acceptance of **Everyone's Essex**. Ambitious and performance targets set. Economy. Strong, Sustainable & inclusive Targets set
 1. Environment. Carbon rating, renewables, household waste & charging points
 2. Wellbeing & Independence. NHS health checks, mental health services, care system.
 3. Good place for children and families to grow
 4. Service excellence.
9. Oct 13. Chelmsford B'fast meeting Cllr. Lee Scott re issues in advance of scheduled visit.
10. 15 Oct. Discussion **Colne School Zebra Crossing** delay to next best half term break. Probably Feb 22
11. 26 Oct. Joint meeting to discuss options for **Colne Sports centre** with TDC & BTC. Many local residents use. Consultation period. Urge all to take part.
12. I understand letter sent to MP from Alresford.

AG CONTACT POINTS:- 07860 519117 OR 01206 308023

cllr.alan.goggin@essex.gov.uk or alan@agoggin.co.uk

FACEBOOK: - Alan Goggin Essex County Councillor - Established 1947.

"Report it" tool for road or highways issues – essexhighways.org